

Seat No	
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**Regu – F - 411**

**M.B.A. (Part - I) ( Semester – I) Examination, 2010**  
**COMMUNICATION SKILLS(NEW)**  
**(Paper –VI)**

Day and Date: Tuesday, 28-12-2010  
Time : 10.30a.m. to 1.30 p.m.

Total Marks : 70

**Instructions** : 1) *Q. No. 1 and 5 are Compulsory*

2) *Attempt any 2 questions Out of question No. 2,3,4.*

3) *Figures on the right indicate full marks.*

1. Your father has decided to buy a two wheeler for you. He has one already. He wants you to find out from the market the brands available , the price, merits etc. and prepare a report with a recommendation for the brand you would like for yourself. **20**
2. A) Define communication. Write its objectives and importance in detail **8**
  1. B) Draft a notice calling a meeting of the students council of your college of which you are a secretary . Enclose agenda with the notice. **7**
  2. A) Write in detail the barriers in communication. **8**
  3. B) Communication is a social activity. Explain **7**
  4. A) What is a report? Write the types of report. **8**
  3. B) Write a letter of complaint about delay in fulfilling an order. Imagine the details. **7**
4. Write short notes on (**any 4**) : **20**
  - a) Listening
  - b) Teleconferencing

**P.T.O.**

- c) Facial expressions
- d) Decision Making
- e) Gestures
- f) Group Discussion

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