



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**KARMAVEER BHAURAO PATIL INSTITUTE OF
MANAGEMENT STUDIES AND RESEARCH**

**SURVEY NO. 467/2,468, VARYE, TAL. AND DIST. SATARA - 415015.
MAHARASHTRA, INDIA.**

415015

www.kbpimsr.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rayat Shikshan Sanstha's , Karmaveer Bhaurao Patil Institute of Management Studies and Research, Satara, (KBPIMSR) was established in 2006 and Affiliated to & Recognized by Shivaji University, Kolhapur and approved by Govt. of Maharashtra & AICTE, New Delhi. The institute is located at, Varye, Tahsil and District Satara. KBPIMSR is offering MBA, BBA, BCA programs, augmenting to vertical integration. Initially the MBA program was functioning as a department of DG College of Commerce, Satara since 1981. An independent institute dealing with management courses with its complete vertical integration was established in the year 2006. The institute is equipped with the state of the art infrastructure as per AICTE norms. Institute is playing the role of mentor institute in the jurisdiction of Shivaji University, Kolhapur.

The Institute has modern amenities and facilities keeping in tune with changing scenarios. The present strength of the Institute is hovering around 465 students. Academic and research excellence has been a prominent feature of this institute. The Institute has on its staff highly qualified and experienced faculty and offers excellent facilities for teaching like updated computer laboratory with internet access to keep abreast current knowledge and trends in the field. The Institute has best tradition of churning out well-rounded students not only at academics but also in research and extracurricular activities.

This management institute is working under the umbrella of Rayat Shikshan Sanstha, Satara which is Asia's premier educational institution catering education to half a million students.

The founder of the institution, late Padmabhushan Dr. Karmaveer Bhaurao Patil, was a man of the masses who devoted all his mind and heart to the cause of their education. He had an incisive understanding of the social ills that be set his times and fully realized the dire need of the spread of education. He believed that education alone could correct the social ills such as caste-hierarchy, money-lending, illiteracy, untouchables, superstitions and social and economic inequality. All his life, he tried to translate this belief into reality. He was the prophet of the poor, the weak, the dispossessed and left no stone unturned for their upliftment.

Vision

"To be in the vanguard of management education by making most of both the worlds, traditional and modern and help entrepreneur acquire skills for the total satisfaction of the stakeholders".

Mission

"To impart management education, training programs, which combine the acquisition and application of knowledge with the development of the skills necessary for managers and entrepreneurs and New-Age Top Executives".

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The institute is a part of Asia's largest educational group the Rayat Shikshan Sanstha, whose vision is to reach education to down trodden strata of society. The unique selling proposition of educational products of Rayat Shikshan Sanstha is low cost and high quality.

- Institute is following ethical norms laid down by Sanstha and is accountable to its stakeholders. Satara
- Pioneer to start MBA program in Satara district affiliated to Shivaji University, Kolhapur.
- It is established on 3.5 acres of land having 3857 sq.mtrs built up area as per AICTE norms. Building is equipped with all necessary amenities to facilitate teaching to the management pursuant.
- Rain water harvesting is done using the water from the roof. The institute has created surplus infrastructure for forthcoming programs.
- Young faculty with an average age of 35 years strives to set thinking and attitude of students.
- Faculty of the institute is research oriented and 6 faculties at present out of 13 full time faculties are crowned with Ph.D. degree.
- Faculty research is outstanding having published more than 250 articles upto now in national and international journals.
- Faculty has written books, chapters in books, published case studies and also theoretical presentations for the students. Faculty has undertaken research projects (funded and self financed) and consultation projects as well. Faculty has guided more than 24 Ph.D. scholars and more than 30 M.Phil. Research scholar since 2008 till time.
- Faculty also has bagged copyrights for their literary creation.
- Students are basically from rural background who have an appetite to learn and that is the biggest strength.
- The institute publishes Ethos a journal which was indexed in UGC listing has entered into 11th year of its publication and a newsletter depicting yearly achievements and programs conducted in the institute.
- Institute faculties have been extending their expertise to University in framing program structure, syllabus and expert advice in orientation programs to faculty.
- Faculties are the members of various bodies at university.
- Entire stakeholders of the institute are striving to contribute to the vision and mission of Rayat Shikshan Sanstha and the institute.

Institutional Weakness

The institute is situated in rural area near Satara city. The city lies on national highway number 4 and has good proximity to Pune at the North and Kolhapur at the South which are well developed industrially.

- Satara has not well developed industrially and for the placement of students the institute needs to depend on industry from Pune and Kolhapur.
- The institute is lagging behind establishing liaison with industry from Pune and Kolhapur where most students get the job after their graduation.
- Placements are taking place but the institute is looking forward to quality placements.

The institute is affiliated to Shivaji University, Kolhapur and running the programs and courses offered by the university.

- The institute does not have program or courses from other national institutions or international academic

bodies.

- In spite of quality faculty institute is not performing up to the mark in consultation and extension activities.
- The entire activities of institute are housed in one building. There is a need of independent library building, canteen, and hostels which can help make a complete residential campus.
- The institute has few villages in the vicinity and most of the students of institute are from rural background. There is a scope for institute to conduct an extension activity. Institute does not have its own transportation system although the institute is 9 kms. away from the city.
- Few students anticipate transportation. The same vehicle can be utilized for the purpose of projects, local visits and the like.
- Exposure of students to the practical world by inviting guest faculty and experts from industry can be done which is relatively less in numbers.

Institutional Opportunity

MBA is a well accepted program. Present MBA program is affiliated to Shivaji University, Kolhapur and natured as full time program. There are many enquiries from the students to have an MBA program part time and of distance nature. Institute had 120 intake which has reduced down to one division of 60 intake since students opting for MBA full time program are less and more student demand part time course.

- There is ample scope for the institute looking towards its existing surplus infrastructure and faculty to start MBA part time or of distance mode.
- Since the institute is premier institute working under the umbrella of premier educational group carries respect in the domain of education in Maharashtra. This can be capitalized on using its manpower to extend the research at national and international level and expand the horizon of consultation activities.
- Satara has small and medium scale industrial units and trading houses. The manpower of said units is mostly unskilled and semiskilled which can be provided with training and can be helped enrich the skills and attitudes.
- Besides training to the employees management development programs, faculty development programs, entrepreneurship development programs and workshops on research design and the like can gain good response since the institute is known for its research.
- The stakeholders of the institute can be provided with benefits of institutions extension activities.
- The students of the institute are much disciplined and well mannered, they can be offered numerous extension activities by which stakeholders would receive the benefit and students would get exposure to the real world scenario that might help strengthen their values.
- In the new era the institute has ample scope for introducing e-learning courses which can be extended to the institute students and students of other institution also.
- Institute operates its functioning from a single building but there exists scope for extending infrastructure to residential campus.
- Presently institute is self reliant on its water sources. It has an opportunity to have self sufficiency in the energy as well.

Institutional Challenge

Initially the institute was established for MBA program and gradually the undergraduate programs viz. BBA and BCA had been introduced. MBA for an course quality of students the institute receives is not up to the mark and majority of the students are from rural background who are financially weak and also have poor English communication skills.

- Faculty need to put more efforts to work on their English language.

The students while the institute receives for undergraduate programs are more competitive as compared to students of MBA program. This is the only institute in this geographical region catering to BBA program so the top students from Satara city and vicinity get admitted to BBA.

- After graduation their inclination is to do the MBA in institutes of Pune. Same is the case with potential students who wish to pursue MBA are inclined to do MBA in Pune. This migration of top students of Satara and vicinity to Pune is hindering potential development of the institute.
- Developing students from rural vicinity is challenge on its own.
- The scope for MBA and demand from the students attracted many educationalists to come up with management institutes which have increased the supply and is now prone to unhealthy competition. This unhealthy competition has compelled KBPIMSR to cut down its one batch of students of MBA. Responding to unhealthy competition with following entire honesty is challenging task.
- Institute wish to offer additional career oriented and skill oriented course which can be imparted by guest faculty, industrial experts, management consultants for which we need to invest money.
- The financial background of students hinders such activities.
- Owing to less industrialization and basically small and medium units placement of students in Satara is an issue. Students also have to go Pune for placement.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular of programs that run in this institute is designed by Shivaji University, Kolhapur. The faculty of this institute is involved into the framing of university syllabus for MBA, BBA, BCA, PGDCA, DBM, MCA and MBA distance mode programs. Presently one faculty of institute is Chairman of Board of Studies in Management of Shivaji University, Kolhapur. Entire regular permanent teaching faculty are members of subcommittee BOS of university.

At KBPIMSR faculty prepare a teaching plan for every course by every teacher. The teaching plan consists syllabus, distribution of syllabus period wise, preferred reading as per the unit given in the syllabus to students, schedule of internal assignments to be completed, nature and contents of internal assignments and Distribution of internal evaluation scheme. The teaching plan is invariably appended with case studies, allotment of seminars, field projects if it is mentioned in the teaching plan. Teaching plan is a document which guides teaching and learning process.

The institute is running PG and UG programs adhering to the curriculum of affiliating university. Looking towards the changing scenario and industrial requirements the institute introduced new courses of one or two units viz. Talley, aptitude enhancement course, spoken English course, Android application course, hardware networking and the likes. These courses are expected to help students in the placement.

The programs are designed by university in the purview of UGC and AICTE norms. Hence, the syllabus touches almost entire required areas of employability, entrepreneurship, cross cutting issues, gender sensitization issues, human values, environment and professional ethics. Since this institute is offering professional programs it invariably include internship. The recent upgraded syllabus included practical work per course per module and case study method, group discussion, mini projects and seminars are also implemented as pedagogical tools.

Oral feedback on the lectures delivered is a routine process. Written feedback from students, employer and parents are taken from time to time and these feedbacks are analyzed for further decisions. The feedbacks regarding every faculty with respect to every course are taken from students, which is analyzed by Director and communicated in confidence to respective faculty for further improvements.

Teaching-learning and Evaluation

Teaching and learning is at the core of KBPIMSR. The possible scientific methodologies in teaching learning have been utilized to groom students. Use of ICT in teaching learning is a regular practice at institute. Making subject easy with the help of videos, presentations, practical work, and discussion is done.

The institute receives students preferably from rural area. The admission to MBA program is done by, Directorate of Technical Education, Government of Maharashtra. Students have to appear for CET and mark the choice of preferred institute through online process. For undergraduate programs viz. BBA and BCA institute has a policy to admit students on first come first admission basis. Over the last decade for the outcome based education, institution has had continuous experimentation in teaching and learning process. Open book examination was an initiative institute has taken which was appreciated by the students of MBA. Field visits, industrial visits, participation of students in research projects, participation of students in consultation projects undertaken by faculty is also viewed as learning process. Majority faculty of MBA having Ph.D. as their highest educational qualification is advantageous to the students.

As per the directions of university for evaluation of students, internal midterm test is conducted on the basis of syllabus and students get feedback of their performance in the midterm test. Few times especially in case of performance below expectations faculty ask students to prepare and write answers to the midterm test question papers again. Sometimes Surprise test, seminar presentations are taken by a few faculties as an effort of concurrent evaluation. The internal evaluation marks are displayed on notice board with the signature of Director and grievances are invited if any. The grievances are handled by Director and Course coordinator. The further process of grievances is directed to class coordinator for changes if any into the internal evaluation.

Students are imparted teaching and learning with an objective to groom them as manager and help them to be an entrepreneur.

KBPIMSR is the pioneer institute in Shivaji University, Kolhapur to define Program Specific Outcomes, Program Outcomes and Course Outcomes.

Research, Innovations and Extension

An independent research cell has been established in the institute in 2008. The objective of cell is to create and

facilitate platform for budding researcher to grow and prosper. In December 2008 the first issue of Ethos-a journal of KBPIMSR was published and it has successfully completed its 10 years of voyage. KBPIMSR has also published a monograph on Case Study and conducted national workshop on case methodology.

At present six faculties with Ph.D. qualification at the institute. Two national conferences were organized with published proceedings. The institute is a research center of Department of Commerce and Management, Shivaji University, Kolhapur for M.Phil. in Business Management. At present 3 regular research guides are working in institute besides five associated with the institute for M.Phil. course. Upto now around 30 research associates have been crowned with M.Phil. degree from this research center. Faculty publications hovering to 200 are accepted in national and international journals. A few articles are published in Scopus and EBESCO. The institute faculty articles have 160 citations with 'h' factor 6 and i10 factor 6. Two of the faculty members are members of Department Research Committee of Shivaji University, Kolhapur as well. The benefit of research culture percolates to students as well. The quality of MBA projects is well appreciated by the experts who conduct viva-voce examination of our students. Many of our MBA students were inspired by the research and undertaken research courses in the future. A few of our students followed in footsteps of faculty and selected teaching at UG and PG Management programs as a career.

The benefit of research acumen has extended to masses in couple of ways. One is the institute faculty is providing guidance to the Ph.D. and M.Phil. students to pursue their research. The institute faculty is playing a role of expert, speaker, resource person at various workshops, seminars and conferences, bridge courses at university and the like.

Faculty has also published reference books and stepping ahead has handled research and consultation projects of clients on minimal charges. The faculty is working for patents and they have already bagged seven copyrights.

Infrastructure and Learning Resources

Institute has state of the art building constructed 1 plus three stories adhering to AICTE norms. The institute is situated on 3.5 acres of land having 3857 sq. mtrs built carpet area. The institute has 7 class rooms, 3 tutorial rooms, 1 seminar hall, 2 auditoriums, 1 open stage, Research cell, Language laboratory, central computing laboratory, library, Board room, Housekeeping, Security, Placement cell, Maintenance and Central store.

Administrative office, Director's cabin, Medical counseling room, Indoor sports facility, Staff pantry, Independent faculty cubicles, three HOD cabins, for the needs of developments Examination hall, Cafeteria, Toilets on each floor independent for male and female with arrangements for differently abled people are provided. Besides this the infrastructure also has Girls and boys common room, reading room, Lift, ICT, Computers, Books, journals, projects in library and E-learning resource.

The computers in the entire institute are in LAN and facilitate faster communication since they are well connected to internet and availability of Wi-Fi. Language laboratory is with specialized language software to train the students.

For professional teaching learning four class rooms were specially built as stepped up halls for better students reach out to the faculty.

The Institute has well furnished and equipped automated library system housed 2515 titles in 11989 volumes.

The institute has 95 educational compact discs and several back volumes of research journals are well preserved. The institute subscribes to four news papers in Marathi and two newspapers in English. Library independently is having reading room, reference section, periodical section, MBA/BBA back year projects section and OPEC system. Library also houses 88 volumes of rare books.

Institute has sufficient space for outdoor sports viz. Football, volleyball, Kho-Kho, Kabaddi and box cricket and indoor sports facility viz. chess, carom and table tennis.

Sufficient parking space is available with the institute. CCTV cameras support vigilance. The entire infrastructure is well maintained through a defined procedure.

Student Support and Progression

Academic activities are at the core of an institute. Following the syllabus and adhering to the pedagogy prescribed by university is scheduled with the help of academic calendar and time table designed and followed for regular classes. Evaluation of students is done in confirmation with prescribed norms and methods given by university.

Besides academic curriculum, institute offer students especially undergraduate students the capability enhancement development schemes viz. guidance for competitive examinations, career counseling, soft skill development courses, remedial coaching, language laboratory, Mentor mentee schemes and personal counseling.

The institute provides platform to students to come up with leadership qualities, coordination and team work through organizing events viz. eMBArk, fresher's & farewell function, organization of guest lectures, industrial experts lectures, quiz competition, digit competition etc. Students are entrusted with the responsibility right from planning, organizing, leading, coordinating and implementing the entire event under the guidance of faculty. Students are nominated on the various functional committees to perform the activities and a student committee coordinator is expected to get the things done from the committee members.

Every January a sports week is organized in the institute which consists of outdoor sports and indoor sports. Students are awarded with prizes in annual prize distribution function.

Students are motivated to take part in sports competition at different levels. Art circle is a platform offered for students to scientifically learn about art, dance, drama, music, musical instruments and the like, to showcase their talent before their peers and also it serves a good entertainment cultural program to the institute stakeholders. The students from art circle motivated to participate in the youth festival at university level.

Students who wish to undertake higher education are motivated and guided by the faculty. Faculty motivates students for undertaking research courses like M.Phil. and Ph.D. and to take part in project presentation and research competitions. Students representatives are part of students counselling, member of IQAC, member of Anti Sexual Harassment Cell, Women complaints redressal Cell and the like. Most of the time students are given autonomy to decide the activities with a view to inculcate skills, creativity and knowledge.

Governance, Leadership and Management

Rayat Shikshan Sanstha, Satara is Asia's premier educational institution founded by Late Padmbhushan Dr. Karmaveer Bhaurao Patil in 1919. Parent institute is working with a vision of, Education to all the classes of society, especially to the downtrodden, economically and socially backward sections of society'.

The network of its branches has spread like branches of the benevolent banyan tree. Today, it has been running 42 Colleges, 438 secondary schools, 7 training colleges, 51 primary schools (English medium-19), 36 pre-primary schools (English medium-19), 90 cosmopolitan hostels, 7 administrative offices, 8 Ashramshalas, and 57 ancillary Branches. One can rarely find such an educational institution working devotedly in about 15 districts, of Maharashtra and one district of Karnataka with 14118(female 3733) employees belonging to 170 castes and communities and 4 lakh 54 thousand 547 students (female 2,13,825). The statistics speaks for itself of the phenomenal progress and achievements of the Rayat Shikshan Sanstha as dreamt by the Karmaveer.

Head office administers in all 676 branches. The Governing authorities function for all the branches from this office. The Management of the Sanstha has started five regional offices for speedy and smooth functioning.

The prominent feature of parent institute is its democratic administrative set-up. Dr. Karmaveer Bhaurao Patil made it a point to safeguard it against any political domination. He welcomed all those who loved the Sanstha. As a result of this, the Sanstha today has been receiving ample co-operation and support, consistently from the people of diverse political opinions. The working of the institution has been guided and patronized by the eminent dignitaries of the national and state level in their capacities as President, Chairman and Organizer. For the purpose of execution, the Sanstha has instituted the posts of the Secretary and a Joint Secretary (Higher and Secondary) the Auditor and the Regional Inspectors. The General Body, The Managing Council, The Executive Council, The Board of Life-Members and the Accounts Committee are the bodies which periodically and democratically settle all issues and fix policies for smooth day-to-day functioning of the Sanstha.

Outstanding work of Sanstha has been recognized by its receiving various awards.

Institutional Values and Best Practices

The institute Best practices is working to develop students as executives and entrepreneurs. It has remained consistent effort of the faculty to keep students in the role of executive in the process of teaching and learning. The institute follows entire ethical practices as per the directions of Sanstha. The guidelines regarding administrative, accounting, auditing, financial, purchase are provided in writing by Sanstha to every branch to follow. Sanstha offers supervision and help for the development of branches. Many decisions taken at Sanstha level make ease the administration. Appointment of teaching and non teaching staff is done as per the rules and regulations of respective authorities viz. State Government, respective University and the like. Central purchase decision, periodic auditing, periodic supervision by top official is major feature of Sanstha functioning.

Sanstha representatives are an official part of governing body of the institute. College Development Committee is a body to be set up as per university norms to decide of decisions regarding the institute activities. Sanstha officials are or part of this committee. Sanstha officials are also a part of IQAC which is apex body to take decision regarding quality aspects of academic, administration and other developmental aspects of institute.

This institute has a legacy of a few special activities. eMBArk is a an intercollegiate mega event competition initiated in 2004 and continue till today and students of this institute just keep waiting for the announcement of this activity to take part in its organization and implementation. Not only students of this institute but students of other institutes also keep waiting for the same to take part in competition.

Ethos is a research journal initiated by institute in the year 2008 and it is still exists. It carries ISSN and also was listed in UGC journal list. The journal has completed its journey of 10 years.

The most notable practice of this institute is research sensitization. Research oriented faculty sensitize students on research as a way of learning. Many students crowned with M.Phil. and Ph.D. awards participated in research competitions especially Avishkar conducted at university and state level.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KARMAVEER BHAURAO PATIL INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
Address	Survey No. 467/2,468, Varye, Tal. and Dist. Satara - 415015. Maharashtra, India.
City	Satara
State	Maharashtra
Pin	415015
Website	www.kbpimsr.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Bapusaheb Shrihari Sawant	02162-220946	9422404853	02162-231424	mba.kbp@gmail.com
Associate Professor	Sarang Shankar Bholra	-	9822124414	-	sarangbhola@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		01-11-2006		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Shivaji University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	04-04-2018	12	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Survey No. 467/2,468, Varye, Tal. and Dist. Satara - 415015. Maharashtra, India.	Rural	3.5	3857

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Management	36	HSC	English	87	87
UG	BCA,Computer	36	HSC	English	80	73
PG	MBA,Management	24	GRADUATION	English	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				11			
Recruited	1	0	0	1	1	0	0	1	6	5	0	11
Yet to Recruit	0				1				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				2				11			
Recruited	1	0	0	1	1	0	0	1	6	5	0	11
Yet to Recruit	0				1				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	4	2	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	4	2	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2
Recruited	1	1	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	3	0	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	4	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		3	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	225	0	0	0	225
	Female	119	0	0	0	119
	Others	0	0	0	0	0
PG	Male	38	0	0	0	38
	Female	83	0	0	0	83
	Others	0	0	0	0	0
Diploma	Male	4	0	0	0	4
	Female	2	0	0	0	2
	Others	0	0	0	0	0
Certificate	Male	166	0	0	0	166
	Female	97	0	0	0	97
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	20	24	30	26
	Female	3	8	12	13
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	38	43	37	30
	Female	23	22	22	27
	Others	0	0	0	0
General	Male	148	126	121	116
	Female	142	139	132	111
	Others	0	0	0	0
Others	Male	20	16	19	14
	Female	9	9	7	9
	Others	0	0	0	0
Total		403	387	380	346

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 140

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	3	3

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
403	387	380	346	336

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
330	360	360	360	360

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
133	137	114	108	137

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	16	13	13	12

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	22	22	22	22

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 10

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.68	19.07	16.43	27.48	33.38

Number of computers

Response: 78

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Institute offers four programs viz.MBA, BBA, BCA and DBM. Institute is affiliated to Shivaji University Kolhapur & recognized by Govt. of Maharashtra and approved by AICTE, New Delhi. Institute follows curriculum of above programs introduced by Shivaji University, Kolhapur since its establishment.

Curriculum Planning:

Each faculty member makes teaching plans with expected number of lectures before commencement of every semester. The Teaching plans are recorded in lecturer's diary. Every course consists of four units during a semester. All faculty members complete syllabus within prescribed duration. As per University guidelines, every course has four lectures per week. For the completion of syllabus of each course requires approximately forty-four lectures during every semester.

Distribution of workload & Syllabus:

Institution has adequate number of faculty as per the University norms. Institution has appointed separate faculty member for separate program as per the rules and regulations of University authority.

Institution has appointed seven full-time faculty members, inclusive of one Director, one Associate Professor and five Assistant Professors for MBA program Teaching work load has distributed as per University norms to each faculty member.

- Four Lectures work load per week to Director.
- Twelve Lectures work load per week to one Associate Professor.
- Sixteen Lectures work load per week to five Assistant Professors.
- Four Lecture work load per week to two visiting faculty members.

Institution has also appointed separately, four faculty members as assistant professors for three years full-time BBA program and sixteen lectures teaching workload per week distributed to each faculty member and one visiting faculty member appointed to deliver syllabus of Law course to BBA III class.

Institution has also appointed three full-time faculty members as assistant professors for BCA program and sixteen lectures per week workload is distributed to each faculty member of three years full-time BCA program.

The institution has also distributed the teaching work load of one year part-time diploma program named DBM program to all the full-time faculty members of MBA program.

Time - Table :

The institution has allotted the work of preparation of Time – Table to a full-time faculty of every programme for every semester. Concerned faculty members of the programme engage lectures of the concerned course of the program as per the direction of program time-table.

Lecture Notes in Academic Diary :

Director, Associate Professor, full-time Assistant Professors and visiting faculty members deliver their lectures as per program time-table & full-time faculty members write their lecture notes in their lecturer's diary under the head of subject –wise lecture record involved in lecturer's diary maintained by every faculty member. Two visiting faculty members maintain lecture notes separately for their separate lectures. Academic Diary is periodically checked and signed by HOD.

Departmental Meeting Record :

The institution has delegated responsibility to two full-time faculty members to work as Head, Department of Management and Head of Department of Computer. Every departmental Head co-ordinates the departmental activities during the concerned semester as per the University direction.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 14

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	2	2	2

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**Response:** 59.7

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	2	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 70

1.2.1.1 How many new courses are introduced within the last five years

Response: 98

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 33.33

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 20.09

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
241	62	28	33	26

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Institution carries out the enrichment of curriculum according to the requirements of the society. University has made separate provision as per university act to make changes as per the individual requirement in formulation of various programs and it's structure to fulfill above requirements and development of the students.

For curriculum enrichment, university authority interacts with different bodies which university authority already formed various bodies to develop curriculum as well as structure of the different programs concerned with their faculty during their terms of period. Members of different board of Studies at the university level they used to call meeting of experts in the concern area of subject to understand efficacy of the existing program. It also tries to identify lacunas in its development. Afterwards they try to develop several possible solutions to overcome above problems of development through framing new syllabi of the programs.

Gender :

The above university authority also tries to identify weaker sections in the society. As we know existing position of female that is women **as cross cutting issue relevant to gender** in India. India has too much inequality in male and female gender due to the Indian culture. In India at the family and social level less importance is given to a woman. It is a root cause of under development of women in India. Day by day our government is trying to introduce new clauses in existing acts for women empowerment. Our university introduced some units as women entrepreneurship in the syllabi of entrepreneurship development course at BBA-II, Sem-III, and MBA-II, Sem-IV Programs. Through these syllabi we try to improve confidence level of the girl students to come up for their future development.

Environment and Sustainability:

University authority has introduced a course for the 2nd Year under graduate degree as Environmental Studies to impart knowledge about environment to the students. We know very well position of environment. Due to indiscriminate utilization in an unscientific manner a lot of harm is done to environment. Therefore to provide information of natural environmental factors to the students along with causes of pollution and its effect on the environment. Through this syllabi students can easily understand environmental factors, its importance in their life.

Institution tries to impart the above information of environment and its sustainability through the syllabi of the course of 2nd year undergraduate degree program. Especially in the 4th semester of BBA-II, and BCA-II program.

Human Values & Professional Ethics :

Institute imparts management as well as computer education to these students through curriculum introduced by University. Concept of human values imparted through the syllabi of organizational behavior of MBA-I, Sem-I, foundation of human skill course of BBA-III, Sem-V & VI, and concept of Ethics is also taught by the institute through the syllabi of principles of management course of BBA-I, Sem-I, PMM course of BBA-III, Sem-VI, PPM course of MBA I Sem-I and Business Ethics course of MBA-II, Sem-III.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response: 6**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 6

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 41.44

1.3.3.1 Number of students undertaking field projects or internships

Response: 167

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.06

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 52.46

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
403	387	380	346	336

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
660	720	720	720	720

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 32.01

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
111	122	126	117	90

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The institution evaluates learning levels of students after admission and organizes special programs for advanced learners and slow learners. After taking admission in the first year, Student Induction' programme is conducted. This program covers topics viz. importance of professional education, business communication, career opportunities and industry expectations.

- **Evaluation of Learning Level:**

Taking into consideration the performance of the students in previous Board/University examinations and institute conducted test for BCA I, BBA I and MBA I , the advanced and slow learners are identified.

- **Programs for Advance Learners:**

Advanced learners are motivated to read advanced reference books, journals by providing open access in the library. For seminars, projects etc they are given advanced topics and necessary assistance. The students are deputed to attend the competitions conducted by other institutes in their reference areas and thus they get exposure in their concerned subject. They are encouraged to take part in the various competitions like Avishkar (Research Competition), quiz, elocution etc.

- **Programs for Slow Learners:**

For the slow learners, there is extra-coaching which is offered to improve their performance. Concerned

faculty members even guide the students personally as well as they are encouraged to discuss their problems during extra coaching. In order to make students confident and focused, the teachers individually give special guidance to them as well as they provide necessary help to the slow learners.

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 31

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.25

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Every faculty prepares a teaching plan before commencement of semester to be communicated to student and course coordinator, in prescribed format. The teaching plan is invariably appended with case- studies, case lets, question bank, description of field work to be carried out and practicals.

- **Practical's:**

The affiliating university facilitates program course contents and each course having four modules. To get into real life experience the module has been provided with practical work. Every faculty deals with the

course is entrusted with responsibilities to get the practical completed. The submission of practical done /completed by student is evaluated. The practical submission of every unit carries 2.5 marks as internal credit that comes to ten marks per course to be submitted to university.

Faculty while delivering a lecture invariably enter into discussion, since this is a professional course, maximum exposure is given to students expressing their point of views, experience, opinions, creativity and innovation. Thus accelerating brain storming. These initiatives of ours provide a platform to the students so as to imbibe skill sought after by potential employer.

- **Case Methodology:**

Case study methodology is core part of teaching pedagogy, when faculty circulates a case study well in advance that gives an opportunity to student to gather information from different sources which will be featured during the case discussion in the class. Whenever it is possible students are exposed to video cases followed by discussion of the case.

Situations are also coined simultaneously with a building of a theory and student’s reactions are elicited. These situations mostly comprise organizational problems, general problems, and a hypothetical construct.

- **Group Discussions:**

Sometimes students are given a topic to give a thought over followed by discussion in the class. For example student are asked two statements, one is where a marketer creates need and second is market need pre-exists. Out of these, one statement is correct. Students are asked to think over and justify a statement. Afterwards students discuss both the statements and learn out of discussion.

Faculty act as a facilitator stimulating students to come up with remedial measures to resolve a problem. It is receiving response since opinions are received from different angles to get comprehensive solution to said problem.

- **In Plant Training:**

In plant training is mandatory exercise to be done by every student. Fifty days every student has to undergo the in-plant training when students are placed in a nearby company and expected to study a real life organizational problem which can be termed as a case study under the supervision of industrial guide and a research guide-teacher from institute. In these fifty days students get an opportunity to experience the internal business environment and look into the detailed functioning of every organizational department. Students interact with organizational officials, promoters, employees and workers which helps to enhance the knowledge. This firsthand experience cultivates the managerial skills such as communication, analytical, decision-making, planning etc. This in-plant training helps students to select the functional area of management they are comfortable with.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 13

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 31

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The Institute encourages innovative and creative teaching-learning process as an integral part. The resources are made available to conduct such practices.

The following examples are elaborated herewith:

- **In plant Training:** Department of Management provides 50 days in plant training to MBA students after completion of MBA I university examination. In this student selects his/her area of interest and work in industry for fifty days. During in plant training student also go through different functions in industry and submit project report after successful completion of in plant training. Besides this for every module of course curriculum students are given practical which include field work, case study, problem solving and poster preparation etc.

To create awareness about industry needs and expectations interaction with entrepreneur and industrial officials is organized in various workshops and guest lectures are arranged. For smooth liaison with industry institute signs MoU with leading business units in Satara MIDC.

Institute also takes assignments of consultancy work and students are involved in consultancy activity which helps the students to analyze industry and social problems and design the solution for these issues.

- **Language Lab :** Language lab is used for improve English Communication Skill and vocabulary of students. In addition to this, the activities of participative learning such as paper clippings, library visits, storming sessions etc. are also organized through which students are motivated to learn on their own.
- **Involvement of Student in Consultancy Projects:** Department of Computer takes IT consultancy projects and students are working on these projects which helps them to get knowledge regarding the recent IT developments and IT implementation in business units.
- **Software Development Projects:** BCA II and BCA III students are given projects of business application developments at semester IV, V and VI in which students visit business units and collect requirements and design applications.
- **Visits to Business Units:** BBA III students visit business units and study business problems and complete research project which gives exposure to student to business and industry and provide the knowledge of problem solving to students

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 63.54

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 47.85

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	7	8	5

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.92

2.4.3.1 Total experience of full-time teachers

Response: 129

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 44.78

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.11

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

It is KBPIMSR's constant efforts to bring in reforms in Continuous Internal Evaluation (CIE). The institution has taken many steps in this regard. It is crucial to know and test the understanding of student's concepts imparted during their studies in the institute. It is a good feedback to the faculty for organizing their focus on imparting knowledge to the students. In order to comply with the norms prescribed by university, institution has introduced certain mechanism towards this end.

• Evaluation Tools Used:

The tools like assignments, written test, oral quizzing, open book tests etc are used. All these significantly contribute for the purpose of effective continuous evaluation. The examination committee, headed by an experienced faculty, takes decisions regarding the conduct of the examination and evaluation. A proper plan and time table is prepared so that these activities are conducted at proper time so that the testing of the knowledge of the students is done more effectively and appropriately. The newly introduced method, open book test, gives the students an opportunity to use their analytical ability and apply their knowledge gained during their studies.

Not only the theory part but the evaluation includes the practical also. Students are given assignments of writing reports about their industrial visits, in which they are asked to relate their visit to the concepts learnt in theory. This gives them a clear picture of concepts and how to apply them when required.

• Evaluation Process:

The evaluation process consists of semester exams, project work, practical examination and study tours, including visits to various industries, bank visits, educational and research Institutes etc. and viva-voce.

Study tours are organized by all departments of the institute. Students are evaluated on the basis of their active participation, communication with concerned authority, and information collected during the visit.

Project work is a part of collaborative and participative learning. The students undertake project on the basis of requirements from industry. Field work done by the students and active participation for completion of the project is evaluated by teachers. The objective of critical thinking, analytical skill and collaborative learning skill is attained through project work.

The major objective of project work assigned to the students is to enhance learning skill, analytical skill, critical thinking, and to promote creativity among them.

Viva voce is a process of direct interaction with the teacher or experts which includes question- answers related with the subject. Students are evaluated by observing their performance during viva voce and marks are given accordingly. For BCA course Practical demonstration is conducted at laboratories and students are asked to perform practical. Students are evaluated through procedural skill during the practical examination

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

In this regard, right from the decision of preparing internal assessment calendar till the display of the results are done in the institution in a very transparent way. Internal examination evaluated answer sheets are shown to the students on demand for any query or grievance and proper and needful actions are taken when required. Signature of each student is obtained in front of the marks secured by the individual student in internal and thereafter internal marks are sent to university. In this way the whole process of internal assessment is done with absolute transparency.

The mechanism of internal assessment in the institution is held frequently in order to evaluate the student’s knowledge from time to time so that appropriate measures can be taken to help them learn the concepts effectively. Frequent feedback about their performance would help them to plan well and study in a disciplined way. The frequent assignments would help them keep alert and learn the concepts in a regular manner and keep in a ready state. This would further help them to apply the knowledge in case studies.

The internal assessment is done through variety of tools and methods. This is done in order to keep the students enthused about the assessments. The assessments involve writing assignments, industrial-visit-reports, solving case-studies, Midterm examination and preliminary exams etc. These varieties of assessment methods are helpful to the students in learning various skills like logical, analytical, communicative skills and their application etc. All these skills and the knowledge are tested through these various evaluation tools. The whole mechanism of internal evaluation is done in a transparent way.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- **Institute Level Examination Grievance Mechanism:**

There could be grievances related to examinations conducted in the institution. So in order to solve and address the grievances, the institution has a mechanism in this regard. The Director of institute looks after the internal examination grievances and provides immediate attention and takes appropriate steps. After completion of internal examination, marks are displayed on notice board and students are asked for applying for any grievance and affected students are directed to make representation to the Director regarding his or her grievance. The respective HOD and teacher would take an appropriate step as per directives of Director in this regard. The whole process is transparent. The grievances are allowed within certain time and the appropriate redressals are provided immediately.

- **University Level Examination Grievance Mechanism:**

As per the University policy, the mechanism for redressal of grievances is implemented at university examination.

According to the policy and University norms,

- Students make application for demanding photocopy of the answer book to the university examination department and the record of the same is maintained at the institute level.
- The photocopy is assessed by other teachers and marks are verified.

The students should make this application within a week after declaration of result.

The verification of marks of the students is done as per the guideline and time scheduled by university policy. Only first year UG students can make application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation.

The norms regarding grievances are displayed on University website. (www.unishivaji.ac.in/online-forms-for-revaluation-and-photocopy). The Institution follows the

University policy. In this way the mechanism to deal with examination related grievances is transparent, time bound and efficient.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution after deliberation in the meeting with the staff and concern faculty state down a well planned academic calendar in which internal examination schedule is included. Conduct of Continuous

Internal Evaluation. Each subject teacher also frames schedule for internal work viz. Practical, Case Study etc. and submit it to HOD before starting the semester,. Continuous Internal valuation is carried out frequently at right time during the semester without any hassles. By adhering to the assessment calendar it would be easy to keep transparency throughout the whole process. Sticking to the calendar for the conduct of CIE would help the students to plan well their studies and to prepare for the assessments. Sometimes the faculties are free to choose their own convenient time during a stipulated period of time which is well defined. This would give them flexibility of time to conduct their assessment activities according to their convenience in accordance with teaching modules.

The assignments would start right from the beginning of the academic year as the initial units of subject are completed. Thereafter the unit tests are conducted for UG courses and for MBA course Case studies assignments are followed.

Case study assignments give the students opportunities to learn the analytical and reasoning skills in applying their learnt concepts and acquired knowledge. This is the most crucial part of the Internal Evaluation. After this and before the university examination the preliminary examinations are conducted so that the students will get acquainted to the university pattern of examination and would help them to prepare for the university examinations in an effective way.

In this way the assessment calendar which is prepared in a well organized manner and followed in principle so that the maximum learning benefit to the students and maximum evaluative benefit to the faculty is tendered.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students in the following way, They are communicated to the students as follows. In the welcome program for the New Comers of the Institute, the Director explains these aspects to the students. He also conveys the Program Specific Outcomes in general. The subject teachers inform the students about the PO, CO and also PSO. The syllabus for the semester is provided to the student in the beginning of each semester. At that time, these terms are explained to them. The students are informed about the possible career opportunities at the time of commencement of the courses. Even in induction program of first year of MBA,BBA and BCA these CO,PO and PSO are explained to the students through discussion, and personal interaction. The students are further explained about their queries.

This institute is feeling proud since the designed PO's,PSO's and CO's has been submitted to Shivaji

University and University authority has accepted the same for implementation in Shivaji University curriculum.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The learning outcomes are evaluated at four tiers as below:

1. Internal assignment evaluation by faculty dealing with course.
2. Practical offered in university syllabus for every module. The conduct and completion of practical work and its submission.
3. Open book examination conducted as midterm test for MBA program and preliminary examination for BBA and BCA program.
4. University examination.

From this academic year institute has initiated an activity on the direction of IQAC. Every question paper carries course outcome and the respective questions in the question paper comes with number of course outcome it reflects. The answer books are evaluated by the faculty with respect to the course outcome and an Ms-Excel sheet has been prepared by every faculty for every course. The practice has been initiated and in later the actions on the attainment of outcome is also proposed.

The learning outcomes are monitored through the performance and results of students in internal and university examinations. An analysis is carried out at program level and conveyed to the CDC and sanstha management and feedback is provided in case of necessity.

The curricular, co-curricular and extra-curricular activities are organized regularly. The success of the activity underlines attainment of outcomes. The institution uses formal and informal strategies to ascertain that the students achieve the learning outcomes through the course. The activities organized by different departments and support services also reflect the vision and mission of the institution. Therefore, specific objectives are set while planning and executing every activity.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 83.33

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 110

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 132

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.69

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 1.63

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.36	0	0.47	0.13	0.67

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 23.08

3.1.2.1 Number of teachers recognised as research guides

Response: 3

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 14

File Description	Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

K.B.P. Institute of Management Studies & Research is an institute having conducive environment that given pivotal importance to creation and transfer of knowledge. The institute consistently strives to strengthen the research culture in the faculty and the students through various means.

Incubation Center-

Institute has created the incubation centre for transferring knowledge as per students demand. Generally Incubation centre works for developing entrepreneurial skills among the students.

Incubation centre's sole objective is to transfer required knowledge specifically related to entrepreneurial development among the students. It organizes the guest lecturers of renowned entrepreneurs related to development of entrepreneurial skills among the students. It also organizes specific workshops related to entrepreneurial development.

Research Cell activities-

The institute has established a research cell to facilitate and monitor progress at the research undertaken. The faculty is motivated to enroll for M.Phil, PhD, send proposals for major/minor research projects, to publish research papers in reputed research journals.

Financial assistance for conference registration and publication fee in case of journals is given by the institute. There is travel grant scheme for the faculties by the University for attending national as well as the international conferences.

Avishkar Research Competition-

Students are also motivated to take part in the Avishkar Competition at university level as well at Parent institute level. Expenditure occurred to the students is given by the institute to them. Every student who wants to prepare an article and prepare for the said competition is evaluated by experts and then shortlisted students take participation in it. Faculty members also take part into the Avishkar competition and the same procedure is adopted for it. A few faculty members work as the referee for various competitions of the Avishkar.

Research Publications-

A few faculty members who are Ph.D guides, work as external referee for evaluation of the thesis of various universities. They have also worked as the resource persons for the various national as well as international conferences and the seminars. A few faculty members are on the research advisory committees of various reputed journals. Institute has its own biannual research journal called ETHOS.

Specific workshops are also organized related to the case studies and research work. These workshops transfer the knowledge at case studies and research among the students.

Thus institute takes every effort of creating and transferring the knowledge to the students in terms of research activities, extension activities, skill development activities, entrepreneurship development activities etc. In each case described above value addition with respect to the creation and transfer takes place. Incubation centre also plays vital role in it. It is developed under entrepreneurship development cell. Institute is committed for ideal innovation ecosystem.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

Response: Yes	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 4

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 12

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 6.34

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	6	11	14	33

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.82

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	4	5	1

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

KBPIMSR extends numerous activities in the neighbourhood community as,

SKY Activity-

Institute is always ahead in the social and ethical issues. On every Independence Day and republic day, Students of the institute visit places in the community where there is social imbalance. Students generally visit old age homes, Shahu boarding and many such places. They share views with each other, give various useful commodities to them. Due to these activities they get opportunity to visit nearby community and enjoy feeling that they are also part of the society. On these days faculties and students donate voluntarily for this great social work.

Blood Donation Camp-

Besides these activities, every year in the memory of late. Sou. Laxmibai Bhaurao Patil ,The institute organize blood donation camp in the campus since 2006. Renowned blood banks like Akshay blood bank,

Balaji blood bank in the Satara organize camp for this. Students donate the blood in this camp. Faculty members also donate the blood on this day. Indirectly, community benefits in terms of supply of blood from this camp. This is one of the vital activities of KBPIMSR.

Cyber Crime And Information Security Awareness Seminar-

The institute organized seminar on cyber crime and information security. Youth from various institutes attended the seminar Due to this seminar today's youth got orientation towards various cyber laws and cyber crimes. Resource persons oriented the students about various measures to avoid these cyber crimes. In the era of the increasing cyber crime in the India, it is an initiative of KBPIMSR to make them aware about various cyber laws and ways to avoid cyber crimes.

Panchayat Raj Training Center Activities-

Institute organized seminars of Mr. C. S. Yadav, Principal, Panchayat Raj Training Center, Satara in the month of Aril 2018. On various rural development schemes. Students of the institute attended this. Objective of these seminars was conveying various rural development schemes to the students, in a thirst to extent the same to society by students.

Traffic Rules And Road Safety Awareness Seminar-

On 17th January 2018, institute organized Seminar on traffic rules and road safety. Purpose of the seminar was to make students aware about Traffic rules and road safety measures.It is further expected that they should communicate it to the society.

Karmaveer Rally (Procession) -

Every year the institute organizes Karmaveer Rally on 22th September. Through this rally, various social messages are given to the society relating to the contribution of the Dr. Karmaveer Bhaurao Patil, Founder of the Rayat Shikashan Sanstha. Prime objective of this rally is to motivate society to adopt these principals.

On the occasion of the women's day o institute organize various sessions on women safety and other issues so that students will understand and pass it on to the community. Thus institute is always ahead in helping the nearby community with their desired needs. Every student of KBPIMSR discharges his social responsibility in terms of various aspects.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 14

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	2	2

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 25

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	4	1	3	1

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 31.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-

Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
300	112	27	126	30

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 14

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	3	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 41

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	9	13	5

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

MAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- The institution have 3.5 acres of total land area.
- Built up area is 3857.22 Sqm.
- This whole area is divided into four major categories i.e. instructional area, administrative area, amenities area and circulation area.
- Institute have 1524.94 Sqm. **Instructional area** which includes library and reading room ,class rooms, tutorial rooms, 1 room for computer center,1 research cell, 1 language lab, 1 seminar hall and 1 auditorium.
- Second category is **administrative area**, of 692.62 Sqm. This covers a well furnished director cabin , administrative office, board room , Placement, security, housekeeping, maintenance , central store, departmental office, medical counseling room, faculty room, staff pantry, HOD cabins, and room for examination.
- The third category is **amenities area** of 1073.75 Sqm. This area includes open auditorium, stationary & Xerox machine, 4 ladies toilet and 4 boys'/ gents' toilets which is available on each floor. Institute have 4(1+3) floors building. Amenities area also include 2 girls common rooms and 1 boys common rooms and a cafeteria. 4 classrooms have herringbone style of seating arrangement. Each class has a permanent stage and podium of furniture.
- Fourth category is **circulation area** of 463.82 Sqm. It includes corridors, stair cases and porch. Apart from stair cases, institute have elevator facility. This is very necessary for physically handicap students.
- **Computing Equipments**

Institute having 49 computers in central computer lab with configuration Dell optiplex 380,core 2 duo,2GB Ram,320 GB HDD, TFT, Monitor, DVD RW, USB keyboard and mouse. Central computer laboratory is connected with LAN. Computer labs have power backup facility. Computer labs have fire protection equipment, LCD, and printer is available in computer lab. Institute have language lab equipment with 29 computers. All computers have same configuration as central laboratory. Besides, head phones are available to all computers in language lab. Language lab and computer lab have internet connectivity. Students use windows and Ubuntu operating system. In central laboratory audio visuals aids are available for teaching purpose. Online video, live conference, live speeches of guest are made available for students in central laboratory.

- **Library**

Library has 863 rare books available, National level journals, periodicals are available in library. MKCL LIBRERIA, Library management system software is used in library. Online record is kept of students regarding issue and return of books. News papers are available for students in both languages, Marathi which is local language and English also. Reading room facility is available for students. Sufficient number of chairs and well furnished tables are provided for students in reading room. Institutes have provided daily news paper stands for students.

- **Class Rooms**

All Classrooms have white boards. White board reduces the dust problem. Seating arrangement is of traditional classrooms with combination of steel and wooden benches. All glass windows are covered with clean and beautiful curtains. Ceiling fans facility is provided in each class. Institute has nine classrooms, a seminar hall, an auditorium and a Conference hall with LCD. Dust bin is provided in every class room.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Institute provides **sports facilities** to students. Institute have playground in the campus. Students play different sports in their leisure time. Kho-Kho and Kabaddi are the famous games of Maharashtra state. The institute has provided playground for these games.

- **Outdoor Games** - The institute every year arrange sports week for students, which is scheduled in the month of January every year. Games are co-ordinated by the students. For Kho-Kho two poles as per distance required for these games are fixed. Institute has provided separate ground for Kabaddi. A ground is made available for students for playing volleyball along with net and poles. Students are using ground for playing football and box cricket also. While playing these outdoor games sometimes students get injured. For that purpose institute provide first-aid box facilities.
- **Indoor Games** - For promoting sports among students. The institute provides indoor game facilities for student such as table tennis, carom, chess, etc. Exclusive hall is provided of 51.30 sqm. For table tennis game with table tennis racket, ball and table. Indoor games related equipments purchased by the institute for students.

The institute also encourages students to participate in different university level, zonal, inter-zonal state and national level competitions. Students also get benefited by institution's efforts and they participate in different games such as wrestling, Kho-Kho, Kabaddi, running etc. Yoga day is celebrated in the open space. Students from other Institutes also use playground for the purpose of university level sports competition.

- **Cultural Activities** The institute arranged cultural programs to promote talent of students in singing, dancing, drama, etc. Art circle is a student initiated concept and is implemented by the institute where students existing as well as alumni who have some talent regarding cultural activities come together and showcase their talent among new members, encourage them, motivate them and try to help them to make a career in that.
- **Student participation in Youth festivals** - The institute participates in different events like plays , mimes , skits , folk dance, one act plays, street plays etc, of Youth festival organized at different places by Shivaji University, Kolhapur. For this, participating students in college are provided with expert trainers from outside agencies if required.

- **eMBArk** - A mega event eMBArk is arranged for students by institute. Students take initiative and invite students of different colleges and institutions to participate in this event to show their talent. In eMBArk different programs are arranged such as face painting, ad-mad show, treasure hunt, best executive, best sales executive, Rangoli, poster presentation, singing and dancing etc.

The institute have provided Seminar hall of 200.38 sqm.for conducting cultural programs for collegiate as well as inter college competition. Hall having capacity of 200 students which is provided with LCD, Ceiling Fans, LED tubes, permanent stage, Two doors, glass windows etc. The institute is having open auditorium of 400 sqm.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 9.93

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.5	2.10	1	4.5	4.55

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

A well stocked library with up-to-date books, periodicals, journals and magazines catering to the literary needs of the student community and encouraging the student's thirst and quest for knowledge is the prominent feature of the institute and the department. Library having collection of rare books and journals.

Library is fully automated using LIBRERIA library software . This software recommend by Rayat Shikshan Sanstha. Institute using this software from year 2013-14. The Libreria Version 2.0.3715.28728 Developed & Powered by Maharashtra Knowledge Corporation Ltd. (MKCL). Libreria can be best viewed in 1024 * 768 resolution and required version of internet explorer is IE 7.0, Firefox 3.0 and above. All books are issued to students through barcode system. Institute provide identity card with unique barcode to students. Through this barcode students can issue and return the books. Barcode reader use to record circulation of books. Whole circulation record is maintained date wise and student wise in libreria software. Libreria software generates reports such as Master Reports, Accessioning Reports, Member Reports Circulation Reports and Administration Reports. Libreria software supports Online Public Access Catalogs(OPAC). This software provides data backup facility. All Subject university question paper available in ms word and pdf format . MBA and BBA project reports soft copy available in pdf format. We made available all this study material to students for their convenience through their emails or providing then in their pen drives, memory card, print etc.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Although 863 books in our library are not very rare books, these books have been bought 15 to 20 years ago. It is difficult to get these books in the market right now. Such books can be found only in the library. These books are very important; these books are not given outside the library to get these books on time, only to be used in the library. These books contain a collection of books like Encyclopedia, Dictionary, Directory, Various Report, Year Books and others. At the time of the copyright claim of these books, the books will be digitized and made available to the readers on the website of the Institute. The information from this book will be useful year after year. It is useful for everyone.

We are releasing our own research journal Ethos since December 2008, this journal is published twice a year from January to June and July to December. The starting volume of this journal, No. 1, to volume 6 No. 2 has been released in print form and all the numbers from Volume 7 Number 1 have been made available free on the institute's website. As well as all the issues of National, International Journal on various subjects we subscribe is available in the form of bond and the number of journals in this format is 508

File Description	Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.5

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.52	0.04	0.33	1.06	0.53

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 20.43

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 85

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institute has well established mechanism for upgrading and deploying Information Technology infrastructure. The institute, first assesses the needs of minimum information technology configurations required as per university, AICTE norms such as software, license copy of any application, antivirus, educational CD's, wifi, internet, Computers, Printers, Scanners, LCD, Xerox Machine, Backup machine etc. Accordingly requirement proposal is made with its estimated cost and configuration. This proposal is sent to Rayat Shikshan Sanstha for granting permission. After approval of the sanstha, Institute takes approval from CDC (College Development Committee) and purchase it from vendors having rate contract with Rayat Seva Co-operative Store. Technical staff is appointed for maintaining hardware and Information Technology infrastructure of the campus. Maintenance related reports are submitted by

technical staff to computer department head. For up-gradation and updation, same procedure is followed as per the purchase of new instruments. For all the programmes of BBA, BCA and MBA, faculty members have been provided with computers, printers and LCD projectors.

- Internet facility is provided to all computers.
- The campus is networked through LAN.
- The Institute is having a radio frequency based broad band with 50 mbps speed, iNET is service provider for internet connectivity.
- Internet speed is measured regularly and their record is kept separately. If any interruption in net connectivity is found, it is immediately conveyed to the service provider. Service provider resolves it in minimum time. Resources from various websites and web links are used by the faculty and staff for regular teaching, learning and administrative process.
- The BBA, BCA and MBA programmes, language laboratory, Computer laboratory are well equipped with computers and LCD projectors. The Computer and Management department has provided 78 computers with internet, LAN, backup facility (Gen set plus battery backup) for convenient use. The administrative office is also connected through LAN with internet facility.
- The institute having its own dynamic website (www.kbpimsr.ac.in). Login ID and password is provided for all faculty members of the institute with the extension of institute ID. All required information is kept on website portal.
- Website is updated regularly. Student related information such as roll call list, Time Table, Lecture notes, subject wise Power PPT's, Case studies, Previous Question papers, Event snapshots etc. is kept on website. Students get access to this information through their individual login ID and password.
- New notifications from the sources are published on website regularly. The institute has 1 Laptop, 95 computers, 12 LCDs, 3 dot matrix, 7 laser printer 2 Scanners, 1 Photocopier. There are 95 educational CD s.
- The institute uses all essential server/client licensed software's and antivirus as per the requirement. The institute uses biometric system.

There are 6 CCTV cameras for security and surveillance purpose. All camera footage stores in 4TB Hard disk which have backup capacity of data holding up to 8 to 10 days. Large camera display screen is provided.

File Description	Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 5.17

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 35-50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 86.06

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.17	18.03	16.10	22.13	19.97

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institute have well established systems and procedures for maintaining and utilizing physical, academic and support facilities such as library, sports, computers and classrooms.

VARIOUS COMMITTEES:

Various committees involving Director, Teaching and Office Staff and students are formed in order to conduct administrative, Academic and various curricular and co-curricular activities. The committees are as follows:

1. Institute Development Committee (CDC)
2. IQAC Committee
3. Admission committee
4. B. C. Cell standing committee.
5. Gymkhana Committee
6. Anti - ragging committee
7. Internal Complaint Committee 2017-2018
8. Purchase committee
9. Lead Institute Activity Committee
10. Library advisory committee
11. Building maintenance & development committee
12. Alumni Committee
13. Student welfare committee
14. Staff Welfare Committee
15. Career Guidance, Placement & Counseling Cell
16. Institute Activity Organization Committee
17. Grievance redressal committee
18. Teaching, Learning Evaluation & Merit Promotion Committee
19. Staff Academy & Research Promotion Committee
20. Extra Curricular Activities Committee
21. Entrepreneurship Development & Incubation Centre
22. Right to Information
23. Student Security Committee
24. Examination Committee
25. Teachers Parents Committee
26. Career Advancement / Skill Development Committee
27. Development Funds & Utilization Committee
28. Women's Anti Sexual Harassment Committee
29. Canteen Committee
30. Students' Council Committee

Maintenance and utilization of Library:

Library has an advisory committee appointed by the Director to monitor the smooth and effective functioning of all the library services provided. It also shoulders various responsibilities like finalizing the annual library budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals etc.

Library is substantially computerized, bar code system is adopted. Monthly cleaning of the books and racks, binding of old books is done to preserve them. It also takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc.

Maintenance and utilization of Sport Complex:

The institute have spacious Hall and a large play ground which are well maintained and used optimally. Hall is utilized for playing indoor games such as table tennis, chess and carom etc. The institute have playground and it is utilized for box cricket, football, Kabaddi, kho-kho and the like. The institute have plenty of availability of space on the play ground so that boys and girls can play separately. Play ground is maintained properly.

Maintenance and utilization of computers:

Maintenance of computer is done regularly as per requirement and major work is done during vacation. Hardware and Network Technician is appointed for maintenance of computers. Technician looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage, the institute call expert from related agencies. Power back up is provided to the computer systems to use them optimally.

Maintenance and utilization of Classrooms:

Broken desks are repaired. White boards if broken are changed urgently. Broken glass panels of windows are replaced once in a year. Electric fans are provided for ventilation in the classrooms. Classrooms are allotted to peons to be cleaned regularly. Extra classes in addition to regular lectures are conducted on Sundays and holidays to complete syllabus well in time if required. The institute have 9 classrooms.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 21.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	83	80	83	89

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.27

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 25.15

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
121	21	51	194	70

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 30.58

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	27	50	34	36

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 6.77

5.2.2.1 Number of outgoing students progressing to higher education

Response: 9

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	2	1	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student Council:

KBPIMSR has formed student council as per University guidelines.

Formation of Student Council:

Student council of KBPIMSR giving an opportunity of representation to the students on various academic and administrative bodies' viz. CDC, eMBark, Sport Week, Blood Donation Camp and Annual Day of institute. Student representatives on these bodies selected on the basis of Director Recommendation from among student council member.

Functioning of Student Council:

It empowers students' by giving them an opportunity to voice their concern about academic and other difficulties they may encounter while pursuing education consequently assisting the institute to understand the demands of students and to find out the amicable solutions. Meetings are held to discuss issues of mutual benefit i.e. of the students and the institute. The institute administration also responds positively in solving the problems and issues raised by Students' Council. It helps to maintain healthy atmosphere on campus.

There was no provision for student council in academic years 2015-16 and 2016-17 as the Maharashtra University Act was under process of reform and all these bodies were suspended by the Maharashtra Government. Apart from Student Council, there is a provision for nomination of students on various committees at institution level. They help in coordinating all the events related to academics and other co-curricular & extra-curricular activities, as per the commands of faculty. Institute ensures that the activities of committees promote the interests and the involvement of the students in the affairs of the institute, in co-operation with the faculty.

Different committees are constituted where students are working in the capacity of either coordinator or member receiving an opportunity of representation. These committees are headed by faculty members guiding them to execute planned activities.

Role of the Committees:

- The main role of a Student Council is "to promote the interests of the institute and see to it that the involvement of students is effectively & efficiently incorporated in the affairs of the institute
- To enhance communication between students, faculties, Director of the Institute.
- To promote an environment conducive to educational and overall personal development.
- To promote friendship and respect among students, and inculcate the team spirit. Also making them understand the importance of working in a team.

- The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class.
- The Student Council helps students share ideas, interests, and concerns with lecturers and the Director. They often also help raise funds for various activities.
- Various programs like paper presentations, workshops and seminars are organized by these bodies every year.
- This empowers the students in gaining leadership qualities, learning to abide by rules, regulations and they also learn to excel in execution skills.

Representation of Students on Academic and Administrative Bodies.

Students representing on IQAC, College Development Committee, Gumkhana Committee, Anti Ragging committee, Library Advisory Committee, Studnet Welfare committee, Institute activity organisation committee, teaching learning and evaluation committee, extra curricular activity committee and the like.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	3	3	3

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association:

The KBPIMSR Alumni Association has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the KBPIMSR Alumni through organizing alumni meet twice in a year. It is the backbone of the institution. The institution rests on the rich history of the students' success and glory. Alumni regularly meet and interact with the institute.

Objectives:

- To bring together students of KBPIMSR youth in every area, to act as their representatives and

coordinate, synchronize and promote their interest in all the matters.

- To utilize the experience, wisdom, zeal, ability and spare time of past students of the KBPIMSR.
- To directly or indirectly involve them in the overall development of the institute.
- To promote sports, education, culture & knowledge by arranging seminars of past students of KBPIMSR.
- To make the students career oriented and attain international standard by sheer professionalism.
- To arrange, conduct and hold seminars, conferences, discussions, etc.
- To promote, social, educational, cultural activities for general education of the students.

Contribution of Alumnus:

- Alumnus is the flag bearer of the developments in the institution.
- Alumnus is the jewels of KBPIMSR associated with institute in different capacity by organizing lectures on personality development.
- Over the years Alumnus has been helping in holding interactive sessions to motivate students regarding social adjustments and career seeking.
- The alumni also help the institution by influencing industries and other agencies in getting placements fests for the institution.
- The alumni appear for various activities and their suggestions are taken into account.
- Alumni day is celebrated and their achievements are recognized.
- The Institution has a social networking page and a separate link in the website where the Alumni can register and connect to share their ideas.

KBPIMSR alumni working relentlessly for institute development by significantly contributing in the form of Personality Development Program, Career Advising, Placement assistance, Project Assistance for final year students etc.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Karmaveer Bhaurao Patil Institute of Management Studies Research, Varye, Satara is run by Rayat Shikshan Sanstha Satara. The parent institution was founded by the visionary and educational reformist Late Padmabhushan Dr Karmaveer Bhaurao Patil on 4th October 1919 for educational upliftment of socio-economically backward section of Maharashtra. He brought about social transformation with the motto of “**Education through Self-Help**” and cherished the dream of all round development of deprived sections of society through education. He pioneered an innovative Earn and Learn Scheme for the betterment of students representing downtrodden sections. Presently, there are 438 Schools and 42 collages working in 14 districts in Maharashtra and one district in Karnataka State. There are fourteen colleges awarded “A” grade in the second cycle and twenty four colleges awarded “B” grade in the first cycle of NAAC. There are two colleges which have received “AUTONOMOUS” status from UGC. There are five colleges which have received “College of Potential Excellence” (CPE) status from UGC.

Parent institution bifurcated MBA, BBA and BCA courses from Dhananjayrao Gadgil College of Commerce Satara from 1st November 2006 with permission of affiliated University, DTE Government of Maharashtra and AICTE New Delhi and created its own entity as KBPIMSR with the sole purpose of providing quality oriented higher education to rural youths from socially and economically disadvantaged sections.

The Institute is focussing its education to:

Mass Education.

Girls Education

Education to rural and downtrodden stratas

Competiting with global standards

All round development of personality of students.

Institution (KBPIMSR) Vision and Leadership

VISION:

“To be in the vanguard of management education by making most of both the worlds, traditional and modern and help entrepreneur acquire skills for the total satisfaction of the stakeholders”.

MISSION:

“To impart management education and training programs, which combine the acquisition and application of knowledge with the development of the skills necessary for managers and entrepreneurs and New-Age Top Executives”.

OBJECTIVES:

- To make our students aware of the changing world ethos in the light of globalization and contexts of the new scenario.
- To impart Qualitative and valuable services in the field of management education which will fulfill the needs of business, commercial and industrial world.
- To provide job oriented courses to the students and prepare them for self employment avenues through conventional and non-conventional courses.
- To help students develop all-round personality so as to make them responsible citizens.
- To inculcate a sense of discipline and integrity among them.
- To contribute towards social and community development through infrastructure facilities.
- To provide a platform to the students to face the challenges of the competitive world, with utmost utilization of their potential in sports, and other events.
- To implement research, consultation and management development program.

Prospective Plans:

- To Take Accreditation from NBA
- To start Bachelor of Vocational degree AICTE programme(B.Voc)
- To gate autonomy status from Shivaji University, Kolhapur
- To make residential Business School for MBA course.
- To sign an MOU with foreign University for starting new courses i.e. franchise from foreign university for new courses.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management**Response:**

- Rayat Shikshan Sanstha, Satara
- College Development Committee(CDC) Old name is Local Managing Committee (LMC) prescribes a roadmap and general guidelines for quality policy to create a conducive environment

for teaching-learning processes

- IQAC monitors and evaluates all mechanisms of academic and administrative processes
- Faculty is actively involved in academic decision making process through the "Departmental Committees"
- Institute is assisted by Heads of the Departments with adequate autonomy
- Quality initiative and operational features are planned and accordingly implemented

Decentralization

The Director in coordination with Head of the dept. and coordinators of various committees, Faculty in Charge plans an effective implementation of policies and decisions. The Heads of departments are given freedom to plan and organize the academic and other activities at the level of departments. The Director formulates various committees to facilitate smooth functioning of the activities. Each Committee coordinator organizes activities with the help of other members. The reports of the activities are submitted to the Director. Office administration is monitored and governed by the office superintendent under the guidance of Director. Director reports the activities to the management from time to time.

Participative Management:

Academic and administrative leadership lies with the Director, IQAC coordinator, Course coordinators, head of departments collectively and participative by share the responsibility. The Director, IQAC Coordinator and office staff should the responsibility of smooth functioning of the institute. The Director in a meeting of faculty and non-teaching staff plans the curricular, co-curricular and extracurricular activities to be conducted during the academic year. Students related issues are discussed in the Student Council meetings. The quality policy and other activities to be conducted are decided by the IQAC for quality enhancement. The total planning is done through IQAC in consultation with all. The decision making body is CDC which finalizes issues regarding academics, administration enhancement and up gradation of learning resources and infrastructure.

The Heads of the Departments plan and implement time table, teaching learning schedule, attendance record, examination result analysis, etc. at departmental level meetings. Various committees are formed by the Director in the beginning of every academic year. Major among them are Admission Committee, Library Committee, Research Committee, Career Counseling and Placement Cell, Purchase Committee, Discipline Committee, Examination Committee, etc. for smooth working of the institute.

1. Academic Monitoring Committee:

Sr No.	Particulars	Name of Responsible person
1	Department of Management	Dr S S Bholra, Head of Department
2	Department of Computer	Dr R D Kumbhar, Head of Department

3	Course	Class	Class Coordinator
	M.B.A.	MBA-I	Dr M B Bhosale
		MBA-II	Dr. S.R. Nikam
	B.B.A	BBA-I	Shri Mahesh Pardeshi
		BBA-II	Nishgandha Bichkar
		B.B.A-III	Sri Mohan Gosavi
	BCA	BCA-I	MrsT N Shevate
		BCA-II	Mrs P N Shelar
		BCA-III	Mrs S. J Dhanawade
	D.B.M	DBM.	Dr M.B.Bhosale
4	Employability Enhancement cell	All Courses	Dr S R Nikam
5	Placement	All Courses	S B Chavan
6	Admission Committee		
	M.B.A-I & MBA-II	Dr S S Bhola	
	DBM	Dr M.B.Bhasale	
	BBA	Dr Sarika Bhosale	
	BCA	Dr R D Kumbhar	

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Management has always played a supportive role in the expansion of the institute & improvement of students concerning the vision and mission of the institution. Management has shown keen interest in governing the institute by encouraging to accelerate participation of faculty members to make overall growth of students. Committees of the teachers have been formed to identify required facilities as per the courses and monitor effective utilization & maintenance of resources.

Strategic Plan

- To ensure equal opportunities and representations for women in achieving academic excellence
- Developing the institute as a research and development center in association with the industry.
- Perspective planning for teaching and learning process.
- Build a culture of engagement and innovation with faculty, staff and students using a platform of theory to practice focused on experimental learning.

- Increase career options for all the students by broadening career path by improving association with alumni and industry interaction.
- Crafting the institute for building on internal core competence, leadership, innovation, and data driven mindset.

Strategy policy has been deployed:

Teaching and learning Process:

- Encourage faculty for creation and use of digital content. Implementation of experimental learning activities.
- Encouraging students for self-learning activity using modern audio visual aids and e-resources.
- Remedial sessions for slow learner.

Industry Interaction:

- To invite industry experts for Curriculum development for making it more industry relevant.
- Organized Industrial visit for subject practices
- Organized seminar, workshop and expert lecture.
- Interaction between industry, expert and students

Community Engagement:

A) Blood donation camp are conducted.

B) Conducted social activities such as Swachatta Abhiyaan, sweets distribution, visit to orphanage and old age homes.

C) Organized self-awareness programmes like health and hygiene, awareness to Girl child, H B Checkup camp.

D) Environment protection camp like Say No plastic, Tree Plantation, Traffic safety camp.

For deployment of this activity following steps are adopted-

- Local Managing Committee (New name as College Development committee as per Maharashtra Public University Act 2016) meeting held on 20/8/2016, item No. 2, discussed need of CCTV installation for student and campus security and safety. It is resolved to prepare a plan for installation with budget and put it for approval in the next meeting.
- IQAC meeting was held on 3/3/2018, Item No. 2, Installment of CCTV at Institute campus. It is

resolved that, installation CCTV is essential in the campus for student security therefore recommend it to CDC.

- Meeting of CDC was held on 6/1/2018, Item No. 4, Installation of CCTV as per recommendation of IQAC and resolved that, CCTV should be installed according to budgetary provision.
- Meeting of the Purchase Committee was held on 13/3/2018, Item No. 2, CCTV installation, It was resolved to select supplier from the list of suppliers of CCTV finalized by Sanstha and issue purchase order.

Institute has successfully installed CCTV in the institute for stakeholders and campus safety and security.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The prominent feature of the Sanstha is its democratic administrative set-up. The Rayat Shikshan Sanstha is an educational institution belonging to the people, working for the people and being administered by the people. Dr. Karamaveer Bhaurao Patil made it a point to safeguard it against any political domination. He welcomed all those who loved the Sanstha. As a result of this, the Sanstha today has been receiving ample co-operation and support, consistently from the people of diverse political opinions. It is significant to note that all the important policy decisions of the Sanstha are arrived (at in the true important policy decisions of the Sanstha are arrived at) in the true spirit of democratic principles. The working of the institution has been guided and patronized by the eminent dignitaries of the national and state level in their capacities as President, Chairman and Organizer. For the purpose of execution the Sanstha has instituted the posts of the Secretary and a Joint Secretary (Higher education and Secondary education) the Auditor and the Regional Inspectors. The General Body, The Managing Council, The Executive Council, The Board of Life-Members and the Accounts Committee are the bodies which periodically and democratically settle all issues and fix policies for smooth day-to-day functioning of the Sanstha. The role of Governing body is executed by Management council and at Institute level members of the Governing body have been recently deputed by the parents institute i.e Rayat Shikshan Sanstha Satara.

Sanstha Step towards Excellence (2016-2017)

Sr. No.	Particulars	Strength	Th
1	NAAC "A" Grade Colleges	14	02
2	NAAC "B" Grade Colleges	24	01

3	Autonomous Colleges	2	-
4	ISO Certified High Schools	7	-
5	ISO Certified Colleges	7	-
6	College for Potential Excellence awarded colleges	5	-
7	Science and Technology Grants received colleges	2	-
8	Community College award received colleges	1	-
9	DBT Star 2014 Grants received colleges	2	-

Service Rules, Procedures, Recruitment and Promotional Policies

Service rules, procedures, recruitment, promotional policies are as per Maharashtra Universities Act. 1994 and 2016, Rules and Regulation of Government of Maharashtra and the affiliating university. They are stated on Institute website as well as the Institute documents (G R file).

Grievance Redressal

The institute has formed a Grievance Redressal Cell (presently named as Internal Complaint committee) for Faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Director. The mechanism to deal with grievances and complaints is as follows.

The Director receives grievances and complaints either orally or in writing and he takes cognizance of it. The grievances and complaints received are discussed in the meeting of the committee and are solved. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl students. Anti Ragging committee is also formed to resolve the cases of ragging, if any. The committees meet at least twice in a year to discuss and resolve the grievances, if any.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Statutory Committees of the faculty for good governance as per University

- College Development Committee
- IQAC
- Admission Committee
- B C Cell Standing Committee
- Gymkhana Committee
- Anti Ragging Committee
- Internal Complaint Committee
- Purchase Committee
- Lead Institute Activity Committee
- Library Advisory Committee
- Building Maintenance & Development Committee
- Alumni
- Student Welfare Committee
- Staff Welfare Committee
- Career Guidance, Placement and Counseling Cell
- Institute Activity Organization Committee
- Grievance Redressal Committee
- Teaching Learning Evaluation & Merit Promotion Committee
- Staff Academy & Research Promotion Committee
- Extra Curricular Activities Committee
- Entrepreneurship Development & Incubation Centre
- Right to Information

- Students Security Committee
- Examination Committee
- Teachers Parents Committee
- Carrier Advancement/ Skill Development Committee
- Development Fund & Utilization Committee
- Women's Anti Sexual Harassment Committee
- Canteen Committee
- Students' Council Committee

Following are the effectiveness of the committee's minutes for implementation of their resolution.

- **Career Advancement Committee:** the meeting was held on 22/7/2017 in the director's office. in the Academic year 2017-2018 to start skill development courses for students for career advancement. Discussed and asked the faculty to put more emphasis on student career counseling consequently assisting students to identify strengths and weakness so as to take appropriate decision of career objectives.

Decision has been made unanimously to start career advancement courses for BBA course as per following-

Part-III class- Certificate course in Ms-Tally with GST

- **Internal Quality Assurance Cell (IQAC):** the meeting was held on Saturday 27/7/2017 at 4.00pm.

Item No. 3 Skill Development add on courses for BBA and BCA

Resolution No.3:The committee considered the issue of skill development add on courses for BBA and BCA . After discussion, it is resolved that enrichment of students skill, add on skill development courses of Spoken English, Aptitude Enhancement and MS-Tally with GST should be started for BBA and for BCA Android course should be given to the students and hereby confirmed.

- **College Development Committee:** As per Maharashtra Public University Act 2016, article 97(1), Rayat Shikshan Sanstha established College Development Committee for the academic year 2017-2018 to 2021-2022 for this institute. This committee is statutory committee which sanction budget of the institute and also gives sanction for action plan of the institute.

In the academic year 2017-2018, CDC meeting was held on 6/1/2018 at Rayat Shikshan Sanstha Chairman office. The meeting was presided by Dr Anil Patil, Chairman Rayat Shikshan Sanstha Satara.

Item No. 6: Approval for budget of skill development courses for BBA course.

Resolution No.6:In the Academic year 2017-2018 started skill development courses students for BBA courses.It is resolved thatCDC memberShri Vasantrao Phadtare and Guruprasad Sardavisit institute to discuss with students of these courses and take feedback from the students.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. For teaching faculty.

1. Academic welfare

- Established staff Academy for acquainting the staff with the knowledge of recent trends in different subjects
- Career Advance scheme – Allow to do Research work for Ph. D
- Financial support to organize Workshop, Seminar, Conference.
- Encouragement to publish the research paper & books written by the faculty.
- Felicitation and recognition of the award winning faculties.
- Motivation and encouragement for academic development of the faculty.
- Deputing the faculty for orientation programmes, refresher courses, training programmes

and faculty development programmes.

- Encouraging the faculty to undertake major and minor research projects.
- Tradition of the excellence fostered by the Institute

2. Economic Welfare.

- Parent Institution has established bank namely Rayat Sevak Cooperative Bank to provide home loans and fulfill other financial emergencies. All faculty members are the members of this bank
- Provided insurance coverage to every employee of the institute.
- Facility of reimbursement of expenditure on health expenses from Sanstha through Employee Welfare fund Scheme. All employees of the institute are eligible for this scheme.
- Priority in admission to the wards of the faculty

3. Social Welfare

- Opportunity to participate in various welfare programmes outside institute is given.

- Allowed to work as a member of Board of director in the bank established by the founder.
- Opportunity to work as a representative on various bodies of Shivaji University.

B) Non- Teaching Staff.

1) Office Training Measures

- Encouragement to attend training programmes.
- Motivation to the non teaching faculty to upgrade their educational qualification.
- Best employee award to the employee who performs best throughout the year.

2) Economic welfare measures

- Group insurance available for non teaching staff
- Financial support in the form of loans by Rayat Sevak Cooperative Bank
- Reimbursement of health expenditure through Rayat Sevak Welfare Fund.

Social welfare measure

- Opportunity to work as on a representative in Panchayat Raj system.

Welfare measures by the Institute

- Advance payment to staff to meet emergency needs in case there is delay of salary payment
- Concession in the college fees for the wards of employees.
- Financial support is provided for publication of article in research journal and presenting paper in the national and international conferences.
- Deputation of faculties and staff for competence building programmes/Faculty Development Programme.
- Initiation of Group life insurance for teaching and non- teaching staff scheme brought by the university and joint director
- financial help to the non-teaching staff to upgrade and complete their education
- Financial support is provided for doing research as M.Phil degree to Non-teaching staff.

List of Healthcare measures by the Institute

- Free check-up camp for Hb, B. P. and sugar was organized for teaching and non- teaching faculty
- lectures on stress management was organized every year. Besides, with the help of Dr Krantisih Nana Patil Civil Hospital Satara one day workshop are periodically organized to take care of mental

and physical health of the staff. Staff Academy and the office always take initiative in organizing such welfare activities.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 34.29

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	6	3	4	5

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 4.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	4	4	4	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 33.75

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	6	6	6

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

1. Performance Appraisal for Teachers.

The institute follows the 'Performance appraisal report prescribed by UGC in its regulations of June 2009. Performance appraisal report is the self appraisal report prepared by every faculty at the end of every academic year. It contains general information of faculty, subject taught, activities performed/innovations/contribution in teaching, improvement of professional competence, participation in university examination evaluation and assessment process in the year. It also contains faculty details of innovations/contribution in teaching-learning process and research contributions, extension work and community services and participation in corporate life.

All faculty members fill up the appraisal forms for annual self assessment. Head of Department evaluates the forms and submits it to the Director through IQAC. Academic diary is also maintained by the faculty

which is checked by HoD and Director at the end of the academic year.

PERFORMANCE APPRAISAL REPORT SELF APPRAISAL

General Information of the teacher-

1. Class Taught (Semester wise):-

1.Details of Course teaching plan :-

2.Details of activities/events/committee coordinated during the year 2014-2015:

3.Details of participation in the following –

i) University Evaluation:-

ii) Internal Evaluation:-

iii) Paper Setting:-

d) Assessment of Home

iv) Assignments:-

V) Conduct of Examinations:-

vi) Evaluation of :-

Dissertation/project report etc...

C) Details of Innovations/contributions in Teaching during the year -

D) Improvement of Professional Competence –

E) Research Contributions –

a) Number of students (M.Phil. Ph.D.-Guided)

b) No of research papers published-(Please enclose list)

c) Research Projects –

d) Details of Seminars, Conferences and Symposia organized.

e) Patents taken if any, give a brief description : -

f) Membership of professional Bodies: -

Editorship of Journal etc.

F) Extension work/Community service -

- a) Please give a short account of your contribution to
- b) Position held / Leadership role played in organizations linked with extension work and National Service Scheme (NSS, or NCC or Any other similar activity.

G) Participation in Corporate Life –

H) Assessment -

I) General Data-

Date : _____ **(Teacher)**

J) * Verification of factual data and Remarks by the Head of Department

A) General Information		
B) Teaching		
C) details of activities performed /Innovations / Contribution in Teaching, during the year.		
D) Improvement of professional Competence		
E) Research Contributions		
F) Extension Work / Community Service		
G) Participation in Corporate Life		

HOD

Date:

Registrar

Director

1. Performance Appraisal of Non Teaching Staff

Performance Appraisal of non teaching staff is done through the Confidential Reports (CR). Every employee submits his confidential form to the Office Superintendent (OS) who evaluates the form on the basis of discipline, punctuality, accountability, technical knowledge, administrative skills, emotional integrity and behavior pattern. The CR are forwarded with remarks of Office Superintendent to the Director. Director after careful scrutiny and necessary remarks submit the reports to the Management. The Staff are given promotions on the basis of the Confidential Reports, rules as well as norms of Management.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institute has two tier audit mechanism to undertake financial audit of the institute every year. The Management i.e. Rayat Shikshan Sanstha Satara has its own Audit Section as an internal auditors to audit the documents of the institute. Audit section of the sanstha framed rules based on sanstha policy and rules and regulation of the governments. Audit section is frequently giving general instructions in the form of circulars for maintaining proper books of accounts. These general instructions are as follows-

- Bank balance: Considering need of money, keep minimum balance in saving account.
- Cash balance: For daily expenses Rs. 5000 keep in the form of cash balance in the daily cash book..
- Dead stock Stationary stock register: To maintain dead stock properly and verify frequently.
- Scholarship: Scholarship account should be kept up-to-date.

- Advances: for event organization issue as an advance amount to the concerned employee and on completion of this activity take account within fifteen days.

From the financial year 2013-2014, institute has installed MS-Tally Accounting software for computerization of accounts and accounting done on it. Institute Accountant prepares monthly, quarterly, half yearly and one year trial balance and send to audit section of sanstha. Audit section of sanstha sends internal audit team to the institute in every financial year three to four times doing internal audit.

Audit team consisting of three to four members visits institute and checks daily transactions, receipts, cash transactions and cash balance, ledger, receipt and payment, income and expenditure, trial balance. Audit team does internal audit and at the end discusses with Director and submits its report to the Management. Internal auditor of the Sanstha prepares annual audit report of the institute with the following documents-

- To verify all the financial transactions recorded properly in the books of account in that financial year.
- To check as on 31st March personal account receipts and payment status.
- To verify bank account balance with ledger and prepare bank reconciliation statement
- To tally the receipt and payment statement as on 31st March.

The external audit takes place after financial year.

The external auditors also submit the audit report to the Management. Rayat Shikshan Sanstha Satara has appointed Kirtane-Pandit and Associates Chartered Accountants, Pune as an external auditor for doing external audit of the institute. The LMC (New name CDC) of the institute evaluates both audit reports and seeks compliance reports if any, from the accounts section.

There were no serious audit objections either by internal or external auditors in the last five years.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.35

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0.35

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Introduction:

Resource Mobilization is a process, which identifies the resources essential for the development, implementation and continuation of works for achieving the Institute's mission. **Aims and Objectives of the RMP**

1. To diversify and expand resources
2. To spend on the activities of Institutional preferences
4. To decrease dependency on others
5. To maintain sustainability of the Institute
6. To make optimum use of available funds on the development of student skills
7. To expand deep relations with the stakeholders
8. To maintain the transparency and expand relations
9. To fulfill responsibilities towards the society
10. To run programs based on the genuine needs of the community.
11. To disseminate the good practices of the Institute
12. To enhance the dignity of the Institution

The institution has mechanism to monitor effective use of funds received from various sources viz., fees,, consultancies etc.

The following procedure is adopted for utilization of resources.

Planning: The Director of the institute and department heads finalize the annual budget. The individual faculties are invited to propose requirements with supporting documents.

Budget Formulation: An annual budget of the various programs is prepared and forwarded by all HOD's to the Director for his consent. The Director reviews the budget of all programs and asked Administrative Office to prepare consolidated budget of the institution and then forwarded to the Management committee for its final approval.

Allocation: The Management Coordination Committee reviews the proposed budget received from the Head of the Institution and then allocates the budget as per necessity of proposed expenses. If there is no incongruity, then the budget is sanctioned.

Expenses: Funds are utilized for the development of Computer laboratories, procurement of books, national / international journals, staff salary, development and maintenance activities. In case any additional funds are required for unplanned activities like attending seminars /workshops /conferences/technical competitions, then the Head of the institute has to forward the correspondence to the Management for its final approval. Once the approval is received from the Management, Director directs the concern establishment for the utilization of requested fund.

Audit: The Accounts section of Administrative office verifies the expenses carried out under various institutional/departmental activities from supporting documents and give their remarks for the final settlement of the account. Internal and external audits are carried out by the Chartered Accountant at regular intervals to ensure a proper utilization of the funds as per their allocation.

Institutional strategies for mobilization of funds and the optimal utilization of it of last five years

year	Amount of Total income(all programs)	Amount of total expenses
2013-2014	1,11,55,918=00	1,17,29,626=00
2014-2015	98,61,093=00	1,20,48,518=00
2015-2016	1,18,35,136=00	1,15,38,393=00
2016-2017	1,32,83,669=00	1,14,99,767=00
2017-2018	1,46,92267=00	1,19,64,926=00
Total percentages of fund mobilization		
Average fund mobilization is 98.61%		

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of institute is working on the entire quality aspects of the institute right from teaching and learning to infrastructure keeping in mind the overall benefit of stakeholders.

IQAC has initiated various skill development oriented programs, infrastructural development activities, research initiatives and entrepreneurial incubation. IQAC has been playing role in continuing the established activities with enrichments. The activities viz. eMBArk, Ethos, entrepreneurial development workshops and the like. IQAC has also initiated activities which benefit the employees especially proposing gratuity fund to the regular employees and extending the exemption from fees to non teaching faculty undertaking research qualification.

The two major initiatives of IQAC one is

Teaching and Learning Process

IQAC has streamlined the teaching and learning process in the institute by introducing teaching plan and maintenance of records of teaching and learning process. The faculty records the lectures in diary and also submits the academic file carrying teaching activity undertaken to IQAC of every course by faculty. Regular monitoring with the help of faculty meeting has been initiated since 2016-2017. Faculty give a thought on the process of teaching and learning on the basis of current batch inputs received the brainstorm on the pedagogy of teaching. Invariably faculty unanimously decides to have classes where interactions are facilitated. To nurture intrinsic research skills and help students to have better exposure to the practical world, faculty with respect to functional areas of management is allotted as a guide to the students of MBA with to undertake summer in-plant project in respective areas of management. This care helps students to come out with a good quality project and few of the students also participate in Avishkar competition.

IQAC initiated short term courses, skill development programs, case study discussions, news paper reading, reading of books and writing its abstract. This has been done with objectives to facilitate learning in the institute. To create learning aptitude IQAC has proposed few reforms which were experimented like providing note a day before to students for preparation and then in the class have interactions. Having group discussions and seminars on the topics dealing in the syllabus. MIP i.e. management in practice where students are told to undertake practical projects. KBPIMSR is the pioneer to introduce open book examination system in 2013.

Use of ICT in teaching and Learning Process:

ICT is extensively used in teaching and learning process. Infrastructure is ICT enabled. Students are provided with wi-fi facility and cell phones are allowed for academic purpose only. Students are provided with central computing laboratory as well as language laboratory. Entire faculty undertakes teaching on the basis of ICT. Ppt presentations are prepared, videos with respect to contents in the syllabus, video cases, assignments based on search on websites and its compilation followed by preparation of posters and presentations. Students are allowed to refer notes on cell phone in the class in a belief of participation in the discussions. Project presentation is mandatory with the help of ppt and data analysis with the help of

Ms-Excel and SPSS.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Institute has undergone NBA accreditation in 2012. Formal IQAC has established in the year 2014. Then onwards IQAC is playing role in the entire activities of institute. Every academic year begins with the meeting of IQAC to discuss the issues related to quality improvement followed by the meeting of Local managing committee now known as college development committee. IQAC insures teaching planning of every course taught in the institute. The standard format of preparation of teaching plan is made available to faculty and need to submit to the head of department before commencement of classes. The recording of everyday teaching, co curricular and extracurricular activities are to be recorded by faculty in the lecture diary, which is getting assessed in the periodic meeting by the head of the department. The diary of head of the department is assessed by the Director of the institute. The head of the department insures activities to be performed as per academic calendar and lectures are to be delivered as per the time table. Periodic meetings are held under the chairmanship of Director and also head of the department to take a review of teaching and learning process and as and when the requirement assessed for bridging the gap in teaching learning process the activities are organized to do so. It insure time to time that students are exposed to practical world by imparting case studies, practical's are to be followed strictly as per the guidelines given in university syllabus. Personal counseling and group counseling is a regular part of teaching and learning process. Periodic examinations, seminars and group discussions are conducted in the classroom. Examination committee monitors entire examination work. Papers are set and assessed by faculty which are also discussed in the class and help learn to answer the questions. At undergraduate level weekly test are also conducted. The feedback is given to the students time to time and also feedback given to the parents in parent meet.

Institute is well equipped with ICT infrastructure. Entire faculty makes use of the same. The note bank has also prepared by faculty. Soft copy is distributed amongst students in the class or via mail which helps students to ready reference. Since faculty is research oriented, the projects are looked in entirely scientific manner which enable students to give more impetus in science of research. Students make use of research knowledge in the preparation of projects which gives them a joy and also helps to face the placement interview in a positive manner. IQAC proposes short term courses viz. English speaking, aptitude enhancement and the like as well as entrepreneurship incubation cell to groom students towards entrepreneurship. IQAC proposed research motivation and participation in faculty development program to the faculty owing to equipped with contemporary research practices which ultimately expected to be useful to the students.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	12	10	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Institute has made a comprehensive perspective plan for future developments. It has been implemented and the institute has succeeded in bringing incremental improvements in the following areas. It has also introduced feedback mechanism on curriculum by students, faculty, alumni and parents. One syllabus revision workshop was organized, one BOS Chairman and 3 BOS members from this institute contributed in syllabus designing committee. The enrolment of students is very good. Posts earmarked for reserved category students were filled totally. At present 5 faculties with Ph.D and 1 with NET/ SET are on permanent roll. There are two faculty registered for Ph D. Faculty use conventional and advanced teaching methods including ICT. The institute has implemented continuous internal evaluation as per the norms of affiliating university. 5 books have been published by faculty with ISBN. Institute has won prizes for Avishkar Research Competition as well as in Sports and Cultural activities. Considerable amount was disbursed to faculty as research initiative. The institute organised 2 self funded national conferences The number of linkages is 25 and functional MoUs are 20. The institute has achieved remarkable success in participation and organization of extension activities. The institute has purchased a large number of ICT equipment in this period. In case of students support and progression, the institute has achieved success in terms of placements, organization of extension activities and the awards won. Our ratio of students progression to higher education is very good. In case of governance and leadership, the institute has introduced E-governance through ERP. The administration has adopted decentralized, participative policies. It has introduced AAA, and Green Audit in this period. The institute activities are closely related to the locational advantages and disadvantages. The institutional best practices include remarkable success in student's placement, organization of women empowerment programmes, introduction of best employee awards and dress code to all students. CCTV cameras have been installed in institute campus for security. The institute has undertaken a large number of plantation of trees, rain water harvesting and conservation of energy through LED bulbs. The alumni association has been registered and alumni participation has been sought in multiple ways.

The following is the list of the Incremental improvements made during the preceding five years -

Administrative domain

- Regular organization of departmental and working committee meetings to take review
- Finalization of important initiative in IQAC and LMC/CDC
- Implementation of e-governance through Enterprise Resource Planning(ERP) software

- Initiation of decentralization practices
- Increase in digital transactions

Academic domain

- Introduction of different value based / skill development employability enhancement courses
- Curriculum designing of various courses by faculties considering global needs
- Enrichment of ICT infrastructure
- Reforms in internal evaluation process
- Increase in research publications
- Increase number of Major and Minor research projects
- Increase in number of organization of seminars, workshops, and conferences
- Set up of common facility center for research
- Introduction of incubation center called Entrepreneurship Development centre.
- Up-gradation of Computer laboratory infrastructure
- Purchase of sophisticated instruments

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 19

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	4	2	3	3

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1) Safety and Security-

Institute has provided students well- furnished infrastructure to maintain privacy, security and safety. Not only for girls, but also for boys, separate facilities are available. The institute has provided following facilities:

1. The security guards are appointed and deployed in proper places in the institution premises. Their prime responsibility is to maintain continuous surveillance on the mischievous and harmful activities harassing the girls or women. Eve teasing is strictly prohibited with the help of these guards.
2. Separate toilet for female students and staffs.
3. Independent toilet for male students and staff.
4. Girl's common room is available. Rooms are also equipped with the essential amenities. There is well-furnished girls common room (F-7) with curtain and locker.
5. Boy's common room is also available.

6. Separate locker for female students. So that female candidates can put their belongings there.
7. CCTV surveillance on the campus. Footage of the recordings is periodically seen, and appropriate action is taken, if any suspicious activity is observed by the Director
8. Dress code for the sake of safety. So that no outside candidate can enter in the campus which may violate the discipline. Safety of girls is maintained in this way.
9. Anti sexual harassment committee is functioning in the institute. It strengthens the women empowerment in the campus.
10. Patrolling van of the local police called *Nirbhaya Pathak* periodically visits the campus for the prevention of offensive activities.
11. Lecture from police authorities are arranged.
12. Lecture of Legal lawyers are arranged.
13. Police authorities are invited as guests for the programme.

2) Counselling & others-

There is provision of counselling in institute. Every faculty undertakes counselling of students on several aspects like academic performance, disciplinary aspect, ethical mannerism, student's personal matters and the like.

Guest lectures are conducted where eminent personalities counsel the students, sensitize them on several issues like women safety and role of human values in career and life etc.

The institute has Mentor-Mentee scheme. The scheme recommends majority of mentors to select a mentee especially from the disadvantaged and vulnerable category, i.e., girl students. In that scheme, the mentor follows the development of mentee by providing personal counselling at the different stages.

3) Common room

The institute has provided separate common rooms for male and female candidates. A separate room is provided for recreation and rest for the girl students. Rooms are also equipped with the essential amenities. There is well-furnished girls common room (F-7) with curtains and lockers. Boys common room is also available.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 13577	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 100	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 13577	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 13577	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>SOLID WASTE MANAGEMENT</p> <p>Solid waste is divided into wet and dry. Dustbins are placed at the appropriate places .For solid waste management; tank has already built up outside the playground. Institute have appointed two sweepers for cleanliness in the campus. Generally, waste is destroyed with fire. Vacuum cleaner is used for cleaning. Organic waste such as dried plants leaves, food waste from etc. are collected daily. Old news papers of all types are sold to agents for recycle purpose.</p> <p>Slogan Boards</p> <p>Slogan Boards are displayed in Institute campus which helps to create environmental consciousness among stakeholders.</p> <p>LIQUID WASTE MANAGEMENT</p>
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Institute have the provision of sufficient cement tanks for liquid waste management near to the building. Institute has appointed a separate sweeper for toilet cleanliness. For maintaining the whole system of waste management, the Institute have used to purchase required materials, tools time to time.

E-WASTE MANAGEMENT

Being the institute of professional and technical education, Rate of e waste generation is reduced by reusing the toner and cartridges and printers by servicing and repairing them. E-waste Materials are sold as scrap for recycling. There are a number of computers and ICT equipments. The damaged computers are used by the instructor in the practical sessions of various subjects in the given in the syllabus. After a span of time these equipments decline its survival, so work is interrupted and hampered. So considering this, time to time e-waste management is done. Rayat Shikshan Sanstha conducts the audit to evaluate the e-waste management process. Office Superintendence and lab assistance prepare list of outdated electronic waste and got it approved from the IT head for disposal then said list is submitted to the director for further processing. The director sir then approved that list by the due permission of Rayat Shikshan Sanstha. Then Rayat Shikshan Sanstha appointed export committee which visit and verify the list and submit their recommendation report of disposal of e-waste to audit department of the Rayat Shikshan Sanstha.

Audit department take necessary approval from higher authority and approval the sanctioned is send along with the approval letter of disposal along with approved vender for the disposal of e-waste. Then the director of the institute choose appropriate vendor for the disposal of e-waste and e-waste disposal is done through that vender by the permission of Rayat Shikshan Sanstha.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Institute promotes the concept of Rain water harvesting as the location of the KBPIMSR institute have pleasant hilly surroundings and greenery around. At the time of construction of insitute bulding the care for rain water harvesing had been taken. In rainy season water gets collected around the institution and on the roof of the institute. Institute try to utilize natural water in appropriate way. Water which falls on the roof and various surfaces of the building gets collected; the building has the slope on a roof in order to collect water which drains to surroundings. The institute have given a way out to water by placing two PVC pipes on both sides of the building. Later on it gets deposited into a soak pit a covered, porous walled chamber that allows water to slowly soak into the ground. Which eventually helps to improve ground water level.

- Institute has 3857sq.mtrs terrace
- It leads to collect 3471300 liters of water per year and send to soak pit.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

GREEN PRACTICES

Public Transport

Most of the students use the public transport facility of Maharashtra State Transport Corporation (ST bus).

Plastic Ban Policy

Considering the disadvantages of plastic the institute has made the Plastic Ban policy. The Institute has banned the use of plastic and plastic materials on the campus. Volunteers are there to monitor and make observations whether the departments are following the guidelines or not.

Paperless Office

Most of the work in office is performed with the help of computers. Most of the information is disseminated by email. Attendance filling criteria, result analysis is done with the help of computers. Most of the information is provided to the faculty by mails. Also important notifications are given using the mails.

Green Landscape

The Institute has the attractive landscape full of greenery. There are medicinal plants, fruit plants and flower plants in the campus. There is lawn and garden in the campus. The Institute takes care of greenery in campus from time to time. Minimum utilization of fertilizers and best quality soil is used to keep the fruit and flower plants healthy. Tree plantation programs are there to maintain flora. Institute offer plants and medicinal shrubs to guests invited on the various occasions. There is provision of sprinklers in the campus to maintain the greenery and cleanliness. The open air gallery serves as a greenback ground for college level functions and a lounge for students at lunch break. Institute purchase materials and tools (like rubber pipe, sprinkler sets, soil from outside area) for keeping the landscape healthy.

Documentary on Environment

Environmental documentaries and films are shown to the students and discussed to create environmental awareness among them. Institute also celebrate World environment day.

Projects on Environment Studies

Undergraduate courses have environment studies subject in their curriculum, which includes written paper and a project work. For the projects the institutes focus on giving different environmental issues to the students for study and ask them to submit their reports on it. With this practice institute also promotes green campus values in the students.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.42

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.08	0.01	0.03	0.05	0.42

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 26

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	4	4	4	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 55

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	20	19	4

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 30

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	6	6	6	5

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

We the Indians owe our gratitude towards the freedom fighters, philosophers and social workers who contributed towards Indian Freedom struggle and sacrificed their lives for prosperity of nation and future

generations.

National Festivals

To express our feelings towards them, the institute celebrates the National Festivals of India on 15th August and 26th January by Flag Hoisting Ceremony in the institute. The Institute also celebrates the birth / death anniversaries of great Indian personalities to cherish their contribution to the society and Nation and to motivate the students to act on the footsteps of these great Indian personalities.

Teachers Day

Dr. Sarvapalli Radhakrishnan's birthday on 5th September is celebrated as Teachers Day in the Institute. In the morning, senior students of every stream conduct the classes and in afternoon session formal function is there in which teaching staff and office Staff is felicitated by students. Students and staff express their views on the occasion.

Birth Anniversary of Founder of Rayat Shikshan Sanstha, Satara.

Padmabhushan Karmaveer Dr Bhaurao Patil Jayanti and Punyatithi, founder of Rayat Shikshan Sanstha is also organized by the parent institution to motivate the staff, and students and to express sincere gratitude towards this great educationist. The entire institute is participated in this activity. A rally is organized on 22nd September in the city to spread awareness about education amongst people. Lecture Series are arranged on this occasion, to update the faculty and management on recent trends in Higher Education.

Institute also organizes lecture series on the occasion of Padmabhushan Karmaveer Dr Bhaurao Patil Jayanti.

Birth Anniversary of Great Indian Personalities.

1. Smt. Laxmibai Bhaurao Patil, is also remembered for her scarifies in the establishment of Rayat Shikhan Sanstha and Shahu Boarding.

2. Gandhi Jayanti is celebrated on 2nd October in institute in gratitude towards the Rashtrapita Mahatma Gandhi, for his philosophy of Self Discipline, Truth, Non Violence and Satyagarha. The institute celebrates Gandhi Jayanti by cleaning the institute.

3. Dr Babasaheb Ambedkar Jayanti is celebrated in the college to express gratitude and appreciation of his monumental work of Indian Constitution.

4. Dr Abdul Kalam's birthday is celebrated as " **Vachan Prerana Din** ", to inculcate love for reading books and to develop passion for the literature amongst students. Students read the books written by Dr Abdul Kalam and pay homage to him. Students and teachers present the book reviews on that occasion.

5. Our Parent Institution organizes various programs in remembrance of Shivaji Maharaj, Vivekanand, Shahu Maharaj, Mahatma Jotirao Phule and Savitribai phule, Vitthal Ramaji Shinde to motivate students by inspiring remembrance of their contribution to the field of education, women empowerment, social equality and social reforms.

6. The Institute also celebrates Chhatrapati Shivaji Maharaj Jayanti to motivate the students. Elocution competition is organized on this occasion.

7. The Institute also celebrates Swami Vivekanand birth anniversary.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

1) Financial Functions

Salaries to the staffs are made as per the guidelines and directives provided by the mother institute i.e. Rayat Shikshan Sanstha, Satara. Institute provide receipts to all the stakeholders about all the financial transactions made. Institute is proud to quote that the Government of Maharashtra has appreciated the financial management system of Rayat Shikshan Sanstha, Satara and advised other educational institutes to follow the suit. Scholarships are made available to students on time and by cheque. The internal and external audit is conducted. All the transactions are performed through own bank i.e. Rayat Sewak Co-op Bank and nationalize bank. Institute Adheres to minimum handling of cash and more on Banking Transactions.

2) Academic Functions

Teaching plans are prepared by every faculty for each course taught which includes all the teaching learning activities are maintained which were carried out throughout the year for respective course. Regular academic lectures, co curricular and extracurricular activities are conducted. This provides students leadership and event management experience. After every preliminary examination's mark statements are displayed on notice board. The Academic files are maintained. Guest lectures, alumni lectures, industrial visits are organized Academic diary is maintained by every faculty which includes all the activities done by the faculty throughout the day and teaching plan of the particular course by the faculties and evaluated by Head of Department and Director. Regular staff meetings are held after a certain time interval, with director and head of department. Internal assessment marks are displayed on the notice board. Assignments are given to students. Seminars are conducted to evaluate the student's performance. Entire students related documents viz. attendance sheets, academic calendars, time table, notice, circulars, examination answer sheets, internal mark statements are open to students for verification.

3) Administrative Functions

Rayat Shikshan Sanstha has laid down the administrative mechanism of branch which is followed by the institute. Through using circulars, guidelines on updated laws and government and university requirement to comply are also notified by Rayat Shikshan Sanstha through mail. Evaluation of every policy, rules and regulations is done time to time. The report of every event is prepared by the concerned staffs and

submitted to the higher authority immediately. The notices are displayed to inform all the students. Merit lists are displayed to appreciate the young talents.

4) Auxiliary Functions

Provision of independent committees established to run the institute functioning smoothly and ideally. Teachers-parents association, Anti-ragging committee, Grievance handling cell, Anti sexual harassment committee etc. are established as per the norms to take care of every aspect on the campus.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

BEST PRACTICE: 1

1. Title of the Practice:

eMBark: Voyage with Vision

Students' inter-collegiate mega management event

2. Objectives of the Practice:

eMBark has looked as a event to be organized by students of this institute for themselves as well as students of other institutes in the jurisdiction of Shivaji University, Kolhapur. eMBark has multifaceted objectives to suffice.

1. To make practice students **EVENT MANAGEMENT** through organizing event eMBark.
2. To inculcate the leadership qualities, team work and implementation. eMBark consists array of events arranged to compete in a day. Every event likely to attain its own specific objective as,
 1. Best Executive and Sales Executive Events- Its main objective is to develop the sales work related attributes among youths and make them aware about their excellence in sales related job.
 2. Dancing and Singing- To develop the cultural inspiration among students and provide healthy attitude through cultural background.
 3. Rangoli and Salad Decoration- To make the students aware about their Innovative ability in decoration and expressing the views through art.
 4. Face Painting and Poster Presentation- To develop the students in imparting the impressive information on different issues.
 5. Treasure Hunt- To enhance the sharpness and inquisitiveness in students.

6. Salad Decoration-To develop decorating and expressing thoughts through decorating fruits and vegetables.
7. Business Guru Roleplay- To put Student into the role institution and let act to take decisions.
8. Ad-mad Show-To enhance creativity through innovative ideas to sell product and services
9. Elocution-To improve oratory skills and to provide platform to share views about the given topic and
10. Poster Presentation-To enable thought process for sharing views through pictures and posters.

The Context:

There were many areas students need to improve given an opportunity. Classroom teaching cannot be substituted to practical experiences. eMBArk make students practice leadership, planning, budgeting, organizing, coordinating implementation and control of the Event under the guidance of faculty.

Students were given a free hand right from designing, planning and control of the event. Its outcome was awesome. The students smoothly designed the format of all events, collect the financial support through sponsorship, disseminated the accurate information among different colleges and the like.

The Practice:

eMBArk is the event which provided the grooming platforms for all professionals. In organizing committee, almost entire students of BBA, BCA and MBA of institute get involved. The meeting with director is held then date is decided, events are decided. The palm plates and poster are distributed to the various collages and management institutes. Committees of student's are formed for the smooth functioning of event, which provided them exposure to acquire confidence, team work attitude and patience to overcome the challenges. Before the day of event students undertake decoration activity. At the day of an event it begins with registration followed by formal inauguration function. An industrialist or an alumni is invited for inauguration function. Then events at pre decided destinations begins under the supervision of deputed faculty the team of students carry forward the events. Judges for the events are either expert in the domain of alumni. The eMBArk closes with valedictory function by giving away prizes. These attributes will surely prove the satisfactory impression and value of higher education in society. Such type of events in higher education is the benchmark of following modern modified proverb-"JACK OF ALL THE TRADES, MASTER OF ALL".

Evidence of Success:

Year 2018 is their 15th years of organizing eMBArk. It is flagship program. The main evidence of success is that the 15 years of legacy of eMBArk transforms from the hand of senior to junior. Students keep awaited for this programme, keep the follow up of faculty for the announcement of the eMBArk. eMBArk make students work in teams. For performing activity student collect sponsorship from local entrepreneurs and amount collect is substantially good. The sponsors advertisements are displayed at the time of event.

These results indicate that management professional and IT professionals have more active mind-set and a dominant personality who actively manages the situation and smoothly handle the challenges through proper planning.

Problems Encountered and Resources Required:

The main problem was to manage all the events in its scheduled time-frame is herculean task. Collection of sufficient funds meeting budget is a crucial problem. Independent audio, video and studio equipments are used for recording all activities. The activity can be extended at the state level which needs infrastructure and more budget requirements.

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BEST PRACTICE: 2

1. Title of the Practice:

“Research and Innovation ”

Research is in the Air of KBPIMSR

2) Objectives of the Practice:

- a) Facilitate learning through research.
- b) Sensitize students and teaching faculty on scientific research methodology.
- c) Sensitize students and teaching faculty on creativity and innovation through undertaking projects.
- d) Motivate students and teachers to participate in research competition.
- e) Help students and teachers to pursue research degree.

3. The Context:

Learning through research challenges, the orthodox thought and the way of exam-oriented culture of students. Getting marks is becoming the prominent mentality among youths. Under such circumstances, those students who have creative and innovative mind-set, we provide them platform of success through our research wing. KBPIMSR organize workshops, provide them project work and encourage them to participate in several research oriented competition like Avishkar. Students often included as a part of small consultation activities. In few cases students are given a research project to work on. This is on the magnitude to provide exposure to students to have hands on research experience.

4. The Practice:

Institute is running this consistent practice since 2008. The major stake of this practice is continuous deliberations on research in the class with the students. Till now innumerable students are motivated and few got crowned with research degrees. With the help of this practice, we got success in awarding the students about research work. KBPIMSR organize workshops and seminars for research related work and also enter into one to one dialogue with students. Institute has also organized two national level

conferences with research themes. Institute is profoundly sharing its resources especially human resource to its branch of Rayat Shikshan Sanstha Particularly Rayat Institute Of Research and Development (RIRD),Satara in research activities.

5. Evidence of Success:

1. Faculty has developed and published books numerous case studies.
2. One non teaching crowned with M.Phil and now perusing Ph.D
3. Few research articles in Scopus.
4. Reasonably good amount of citations and articles in index Journals.
5. The institute is affiliated research center for M.Phil research course in Business Management since 2008 and 30 research scholars till time have been awarded with M.Phil Degree.
6. Three full-time regular faculty is research guide affiliated to Shivaji University, Kolhapur under whose guidance around 22 research scholars awarded Ph.D and around 12 scholars are perusing Ph.D.
7. Faculty has published books and also contributed chapters in books.
8. Faculty crowned with M.Phil and Ph.D. research qualifications.
9. Past students have undertaken M.Phil. and Ph.D. research.
10. Ethos a research journal completed its 10 years of voyage.
11. Research paper publication by students.
12. Research paper of various faculties published in national and international journals.
13. Paper presentation in national and international seminars.
14. Avishkar certificates to our students.
15. Research competition participation and awards won.
16. Our students have become faculty dealing with management related courses elsewhere.

6. Problems Encountered and Resources Required:

Unavailability of sufficient financial support is the most considerable issue. Faculty and students require financial resources to develop the research related aspects. KBPIMSR is in dire need of data analytical software. Publishing a booklet, carrying the research articles converting from the projects undertaken by BBA and MBA students could add into motivational values of research endeavour. The booklet will be having ISBN number, which again requires budgetary provision.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

1. Title of the Study:

“Ethos-A Journal of research articles in management science and allied areas (refereed)”.

It is the only research journal in management studies published in the realm of Shivaji University Kolhapur. The journal carries ISSN- 10974-6706 and also was listed in UGC Journal list, at Sr.No-45778.

2. Objectives of the Subject:

The journal embarks at the dawn of establishment of research center at institute followed by publication of a monograph on case study. Major objectives behind publication of Ethos are:

- 1.To provide a platform for exploration and articulation of knowledge of academicians, researchers, students, entrepreneurs.
- 2.To disseminate knowledge and information through fundamental and applied research in functional areas of management and allied subjects.

Then there were very few platforms available to disseminate the research outcome. Ethos is well accepted by researchers since its beginning.

3. The Context:

On the backdrop of scanty avenues available to disseminate research, Ethos started playing its role. Adhering to the entire protocols and ethics of research, Ethos started working under the guidance of luminaries. Peer review of article, No publication charges, was maintained throughout the voyage of Ethos. Innovation and creativity are the core streams for inculcating intellectual culture in society. Ethos is manifestation for such created intellectual culture. Those persons who have innovative and creative mind-set. Ethos provides them a platform of expression of their thoughts in the form of research articles, case studies and the like.

4. The Practice:

We are publishing the journal Ethos consistently since 2008. In its long journey, Ethos has accumulated bundle of items in it like research articles, bibliography, book reviews, case studies, Ph.D. Abstract etc. The main charm of the journal is the involvement of different categories of mass from all over the world.

Ethos undertakes following steps in nutshell to reach out to publication of every issue.

- 1.Editorial board communicate researcher regarding sending articles to the Ethos, it is a continues activity.
- 2.Articles are received from the authors.
- 3.Editorial board formats the article to fit in a prescribed format.
- 4.After that validity of an article is checked. If article is not up to the mark as per the standard of Ethos it is communicated to the author and send back for revision.
- 5.Structured article was bring in front of the Director who is editorial in chief of the Ethos
- 6.Referee pull available with Ethos from that The Director allots the referee to the article.
- 7.Article is send to the referee in blind review format. To review article along with the standard referee format of report.

8. After review of article referee may suggest three possible outcomes to the article viz. article is accepted, suggested revision in article, Article is rejected.
9. For accepted articles, authors are demanded copy write and declaration suggested revision articles should be returned to authors for revision purpose. And rejected article communicated to author with reason mentioned by referee.
10. Accepted article is again revised when Ethos receives copy write and declaration form to suit the Ethos format.
11. After receiving minimum five articles that issue is send to press.
12. Ethos has set norms for the layout of article.
13. Press send proof reading of articles back to the institute.
14. Proof reading of article is send to author as well as proof reading is done by member of editorial board. A prescribed format is exits for proof reading.
15. After the entire process of proof reading final printing and .pdf is uploaded to website and After uploading Ethos to website the link is communicated to the respective Authors.

5. Evidence of Success:

The 11th volume No. 1 January- June 208 has been published. Ethos has completed its voyage of 10 years and entered into the new decade. It is listed in UGC journal list and since 2010. it also include is in the list of approved journal Shivaji University, Kolhapur.

Till time Ethos in its 10 years of voyage published 131 research articles, one Ph.D. abstracts, 7 case studies, 5 bibliography and one book review. The researcher from Denmark, Iran Mauritius and from India has contributed their research papers to Ethos.

Ethos has got its editorial Board, Advisory board , panel of referees and standard formats for authors to communication, copy write, declaration etc.

6. Problems Encountered and Resources Required:

The era of fast culture and commercialization is threat to research. Ethos is being experiencing decline in amount of quality research articles for possible publications. Ethos also invites bibliography, book reviews, case studies and Ph. D abstracts, and These fields seem to be obviated by the researchers. Ethos needs software to manage the administrative activities which might pave for better communication with researchers, referees, potential contributors and rest stakeholders.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

The institute is also an approved research center in management of Department of Commerce and Management, Shivaji University, Kolhapur since it helps to inculcate academic research culture.

- This is manifested since seven of our faculty members completed their Ph.D. studies.
- 30 research scholars successfully completed their M.Phil. from this research center, out of which many students have completed their MBA from this institute only.
- Three faculty of institute are university recognized research guides, who consistently guide students to pursue Ph.D. around 22 Ph.D. research candidates have been successfully guided by these guides.
- The research culture helps every student studying MBA and BBA students in their project reports.
- The summer projects of the students are appreciated by experts visiting the institute.
- A few students participated in the research project competition and Avishkar research competition at University level and state level as well. Avishkar Research Competition is an initiative by Honorable Chancellor of Maharashtra towards inculcating and fostering research culture amongst college students. the competition held at District level, university level and state level. The institute also arranges sports and cultural events and motivates students to participate outside institutes for competition.

Concluding Remarks :

The institute feels proud working under the umbrella of Rayat Shikshan Sanstha, Satara and has remained first choice of students wished to pursue MBA in and around Satara district on the magnitude of quality education. Having working with Rayat Shikshan Sanstha, Satara and being a student of Rayat Shikshan Sanstha has its own branding in society.

Quality management education and research attitude in reasonable fees is the identity of KBPIMSR in vicinity.

Institute is situated 9 kms. away from town Satara and enjoying healthy natural environment and self sufficient state of art infrastructure. The devoting and qualified faculty processes graduates to be a good citizen of this nation. KBPIMSR is the pioneer institute to start MBA in Satara District affiliated to Shivaji University, Kolhapur.

Institute is focussing on

- Rural Mass education especially to downtrodden strata of society.
- Promoting education to girl students.
- Competiting with global standards.
- Endeavour to build all round development and personality of students.

KBPIMSR not only catering management education but also help budding entrepreneurs to grow and researchers to prosper. Institute plays mentors role in the jurisdiction of Shivaji University, Kolhapur and set the standards in management education. Faculty plays different roles at the university level and have major

stake in syllabus framing, examination and orientation. Also extended numerous reforms to university viz. practicals in syllabus, open book examination and the like. Stakeholders look at KBPIMSR as a standard. The main thrust of institute is teaching and learning process and research which is well marked by the stakeholders. Institute has liaison with industry and other higher educational institute by signing MoU's. institute engage multifold efforts to groom students towards manager and to take start ups.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 154 Answer after DVV Verification: 167</p> <p>Remark : Revised as per the document shared</p>
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken Remark : The URL is a standalone document and not available for public view</p>
3.1.2	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides Answer before DVV Verification : 7 Answer after DVV Verification: 3</p> <p>Remark : Changed HEI input to 3 from 7 based on revised input received.</p>
3.1.3	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 3 Answer after DVV Verification: 0</p> <p>3.1.3.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 14 Answer after DVV Verification: 14</p> <p>Remark : Marking zero, since this is opted out metric</p>
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : This is cannot be necessarily considered as an incentive. Incentives range from Study leave to monetary and/or promotion benefits.</p>

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
403	112	27	126	30

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
300	112	27	126	30

Remark : Number of students cannot be 900 in 2017-18 as the SSR says 402 students on rolls for that particular year. Double counting of student in various activities should not be done

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
55	85	79	84	90

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
55	83	80	83	89

Remark : The web links provided for 2016-17, 2015-16 and 2014-13 are not accessible

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	24	42	33	36

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
42	27	50	34	36

Remark : Changes based on revised information received.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	3	4	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	4	4	4	4

Remark : Based on revised information received.

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	20	19	4

Remark : Based on new information received.

2.Extended Profile Deviations

ID	Extended Questions										
1.3	Number of outgoing / final year students year-wise during the last five years										
	Answer before DVV Verification:										
	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>109</td> <td>83</td> <td>87</td> <td>83</td> <td>80</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	109	83	87	83	80
2017-18	2016-17	2015-16	2014-15	2013-14							
109	83	87	83	80							

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
133	137	114	108	137

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	16	13	13	12

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	16	13	13	12